Brilliant Barrow Board

Friday 14 October 2022, 11:30am – 1:30pm

Item	Agenda Item	Time	P/R/V*
1	Opening comments from Chair	11:30	V
2	Apologies for absence	11:35	V
3	Declarations of interest	11:40	V
4	Matters arising not covered in agenda	11:45	V
5	Minutes of last meeting	11:50	R
6	Board Membership & Register of Members' Interests	11:55	R
7	Programme Update	12:00	R/P
8	Project Progress Update	12:30	R
9	Risks, Issues and Opportunities	12:55	R
10	Levelling Up Fund	13:05	R/P
11	AOB	13:25	V

* Presentation / Report / Verbal

BRILLIANT BARROW BOARD

Meeting: Friday, 27th May 2022
at 1.00 p.m. (Virtual Meeting)

PRESENT:

Steve Cole – Chair (BAE Systems), Sam Plum (Barrow BC), Michael Barry (Cumbria CC), Cllr Ann Thomson (Barrow BC), Cllr Anne Burns (Cumbria CC), Suzanne Caldwell (Cumbria Chamber of Commerce), Steph Cordon (Barrow BC), Janet Garner (BAE Systems), Jill Glennie (Spirit Energy), Alison Hatcher (Cumbria CC), Helen Houston (Barrow BC), Jo Lappin (Cumbria LEP), Tracey Ingham (Cumbria CC), Kate Love (Cumbria CVS), Geoff Jolliffe (Morecambe Bay CCG), Alysha Moore (Futures Board), Lauren Newby (Hatch Regeneris), Duncan Nicolson (National Lottery), Katie Pearson (MP's Office), Daniel Tyler-McTighe (Barra Culture), Graham Warwick, Liz Watson (Cumbria CC), and Andrew Wren (Furness College).

Jon Huck – Minute Taker (BBC).

ITEM	ACTION
1.- Introductions and opening comments from the Chair The Chair welcomed everyone to the meeting. He stated that the programme was at a critical phase now that the Westmorland and Furness elections had taken place and to maintain the focus on the outcomes of the progress of the projects. The commitment of the Board remained to the community of Barrow and key stakeholders. **2 – Apologies** Apologies for absence had been received from Chris Clouter (ABP), Simon Fell (MP), Ali Greenhalgh (Cumbria CVS), Paul Hodgson (Barrow BID) and Julie Mennell (University of Cumbria). **3 – Declarations of Interest** The Chair noted that each member of the Board each had interests in matters pertaining to their respective organisations' individual programme commitments and that it was not necessary for these to be repeated at every meeting as these had been recorded in the register of interests. Councillor Burns declared an interest as Chair of Barrow Council's Audit and Governance Committee.	

Councillor A Thomson declared an interest with anything to do with Planning. **4 – Minutes of the Last Meeting** The minutes of the meeting held on 25 February 2022 were agreed as a correct record. **5.- Programme Update** Liz Watson reported that following confirmation from Government in February that the Town Deal Summary documents had passed the review process and had progressed to Finance Checks, payment in relation to the 2021/22 funding had been made to Barrow Borough Council in late March 2022. That was in addition to the 5% capital advance (£1.25m) that had been received in late September 2021. That advance amount was fully defrayed by the Accountable Body in March 2022, mainly through initial facility agreements which provided advance funding to projects delivered externally to the Accountable Body. Barrow Borough Council, as Accountable Body for the Brilliant Barrow Town Deal, continued to work to finalise the systems and processes which would enable funding to be passed to project delivery bodies and ensure robust monitoring was maintained that meet the emerging Government requirements. Recognising the Town Investment Plan was now progressing from development to delivery, a review of the Local Assurance Framework, including the incorporation of a change control process, had been undertaken and was presented to the Board for consideration. An update was also provided on a programme risk workshop which facilitated by BAE and which attendees found to be beneficial. The Town Deal Board was asked to agree: 1. To note the utilisation of the 5% capital advance; 2. To note the emerging Government requirements in relation to Monitoring and Evaluation Performance Reporting; 3. To note progress in the preparations for delivery by the Accountable Body; and 4. To agree the proposed updates to the Local Assurance Framework, inclu change control process and updated Terms of Reference. **6.- Project Update**	***ACTION***

Michael Barry reported that the project delivery bodies were continuing to progress the development activities that would support the commencement of fully funded project delivery.
The completion of a Monitoring and Evaluation Plan for each project was a condition attached to all projects following the October 2021 Town Deal Board.

While not yet finalised, work to date on the preparation of M&E Plans had identified the need for some revisions to financial profiles and milestone dates. However, the process had not identified any issues which would impact on the overall delivery of projects within the Town Deal programme period, or the overall achievement of project outputs and outcomes, which would be secured through Grant Funding Agreements and MOUs.

The Brilliant Barrow Town Deal Board was asked to agree to note progress in relation to ongoing project development and the preparation of Project Monitoring and Evaluation Plans.

An update on the progress of each project was provided by Michael Barry on Barrow's Learning Quarter, Community Wellbeing Hubs and Earnse Bay Outdoor Centre, Business and Enterprise Support, Housing Renewal Programme, Brilliant Barrow Place Development, Marina Village and Local Cycling and Walking Infrastructure.

7.-.UK Shared Prosperity Fund Investment Plan and Governance

Steph Cordon updated on the development of work surrounding the UK Shared Prosperity Fund.

There has been a recent announcement of funding from Central Government that provides an opportunity for the Borough, in the form of the UK Shared Prosperity Fund (UKSPF). This replaces the European Regional Development Fund (ERDF) and European Social Fund (ESF). The UKSPF is a central pillar of the UK Government Levelling Up Agenda. Its primary goal is to build pride in place and increase life chances. There are three key investment priorities of: communities and place; supporting local business; and people and skills.

The funding is allocated through a funding formula and Barrow Borough Council has been conditionally allocated £2,477,52 from April 2022 - March 2025. This is dependent on developing an Investment Plan which sets out measurable outcomes that reflect needs and opportunities. These will inform the interventions that will be delivered. Each lead local authority is requested to designate or establish a Local Partnership Group to consult with whilst developing the plan.

The Investment Plan will require sign off from Barrow Borough Council and the new Unitary Westmorland and Furness Shadow Authority. Close

collaboration with Eden, South Lakeland and Cumbria County Council is critical to developing common delivery arrangements and from 1 April 2023 a single merged investment plan for the new Unitary is a requirement in the government UKSPF prospectus.

Supporting the development of plan, and shift to unitary governance work is now ongoing to develop a Local Partnership Group to cover the new footprint of Westmorland and Furness and it is intended that the Brilliant Barrow Board will remain an important stakeholder in this process.

8.- Reframing the Vision for Marina Village (Barrow Waterside)

Steph Cordon, Director of People and Place reminded the Board that the Marina Village site was of key significance to realising Barrow's economic growth ambitions through providing a high quality and expansive housing regeneration programme. Recent successful funding opportunities including Town Deal had facilitated an enabling programme of works to take place on elements of the site.

The report reflected and summarised the outcomes of a strategic discussion of Major Project Board stakeholders to reframe the vision for the site and the potential delivery strategy, working closely with Homes England to realise its potential.

The Brilliant Barrow Town Deal Board was asked to agree;
1. The reframed compelling ambitious vision articulated at para 1.3;
2. Repositioning the brand to reflect the site's waterside location and that of a different holding concept be used;
3. To note the high-level concept plan for the site;
4. To support and contribute to the development of a Brilliant Barrow Prospectus;
5. To note that the remaining funding gap remains at approx. £11m and the strong desire to secure the gap from Homes England;
6. To support a request from Barrow BC to Homes England for delivery resources; and
7. To thank the Major Projects Board for their strategic input into the reframing of the vision and their valuable contribution

During the discussion it was noted that the priority for the site should be delivery and the relationship with Homes England would be important in that context. It was also suggested if the proposed name of Barrow Waterside would benefit from further consideration as it may confuse with Barrow Waterfront. Steph Cordon agree to further consider this feedback.

9.- Levelling Up Fund / Barrow Market Hall

Helen Houston, Head of Regeneration and Planning Policy updated the

Board on the Levelling Up Fund and in particularly how that aligned up with other regeneration activity in Barrow Town Centre.

In April/May project management documentation and governance had been established. Due to the location of the Town Centre, Community Hub and Place Development activity at Market Square those works had been integrated into one work programme so that they could be delivered collectively.

A design and build contact went out to tender in April, but the contract was unsuccessful. Feedback received from the sector revealed that due to workload the industries preference was to take on designed projects only. Tender documentation had been uploaded to the Chest with a closing date on 17 June. The amphitheatre on Portland Walk had been removed from the project but that would now be taken forward as a standalone project.

The Board considered an overview of all the Town Deal activity being undertaken around the Market and the Forum between the Town Hall.

A Capital Programme Manager had been appointed to start on 1 June who would manage the delivery of the Levelling Up Fund and other capital programme activities.

Stakeholder engagement would increase in late summer/autumn when the design would be available and survey and investigatory works would be taking place in July/August.

She commented that there was a lot of investment being undertaken in Westmorland and Furness, but the vast majority was directed in Barrow.

LEP Energy Strategy

Lauren Newby reported that she was assisting the CLEP with the Clean Energy Strategy.

She informed the Board that the Clean Energy Strategy would be made available as a consultation draft next week together with a consultation survey which focused on clean energy generation. The Strategy goal was to achieve net zero and recognising the decarbonisation of buildings, transport, industry and the natural environment.

There were four areas which represented the greatest opportunity for Cumbria which included Advanced Offshore Wind, Growth of Low Carbon Hydrogen, Renew and Advance of nuclear power and Best New Carbon Capture and Storage.

She commented that Cumbria contributed to the UK's renewable energy

generation capacity was significant and accounted to 4.3% of all installed UK capacity and 5.6% of all UK's electricity generation. The Strategy sets out the opportunities for new nuclear, fusion and innovation, offshore wind, Hydrogen and CCUS, Renewable Energy technologies and network storage and flexibility. The meeting closed at 3.08 pm.	

BRILLIANT BARROW TOWN DEAL BOARD	
Date of Meeting: 14 October 2022	
Reporting Officer: Senior Manager Economy and Place – Cumbria CC	

Title: Board Membership & Register of Members' Interests

Summary and Conclusions:

The NHS Morecambe Bay clinical commissioning group (CCG) has been replaced by the new NHS Lancashire and South Cumbria Integrated Care Board (ICB).

The CCG has been represented on the Town Deal Board by Dr Geoff Jolliffe. The new ICB has appointed Jane Scattergood as the Director of Health and Integrated Care for South Cumbria.

The Accountable Body has received a request from the ICB that Jane Scattergood takes on the role of NHS representative on the Town Deal Board, as a replacement for Dr Geoff Jolliffe.

The Accountable Body will shortly issue a request to members of the Town Deal Board for updated annual declarations of interest, to enable a register of members' interests to be published.

Recommendations:

It is recommended that the Town Deal Board:

1. Agree that Jane Scattergood, Director of Health and Integrated Care for South Cumbria, joins the Town Deal Board as NHS representative as a replacement for Dr Geoff Jolliffe.
2. Agree that the Board should write to Dr Geoff Jolliffe to thank him for his contribution to the Board and to the development of the Brilliant Barrow Town Investment Plan.
3. Agree that the Terms of Reference for the Town Deal Board are updated to reflect the new NHS representation.
4. Provide updated declarations for the register of members' interests, in response to a request to be issued by the Accountable Body.

Report

NHS Representation

1. The NHS Morecambe Bay clinical commissioning group has been represented on the Town Deal Board by Dr Geoff Jolliffe.

2. In July 2022 clinical commissioning groups (CCGs) across the country closed and were replaced by new NHS organisations known as integrated care boards. As a result of these changes, the NHS Morecambe Bay CCG has been replaced (along with the other seven CCGs in Lancashire and South Cumbria) by the new NHS Lancashire and South Cumbria Integrated Care Board (ICB).

3. The ICB has appointed four new directors, each of whom will be responsible for improving the health and wellbeing of residents within local place areas. Jane Scattergood has been appointed as the Director of Health and Integrated Care for South Cumbria.

4. The Accountable Body has received a request from the ICB that Jane Scattergood takes on the role of NHS representative on the Town Deal Board, as a replacement for Dr Geoff Jolliffe.

5. The Town Deal Board are asked to consider this request and also to place on record the Board's thanks to Dr Geoff Jolliffe, for his contribution to the Board and the development of the Brilliant Barrow Town Investment Plan.

6. The Terms of Reference for the Town Deal Board includes a list of named organisational representatives. An amendment to the Terms of Reference will therefore be required to reflect any changes in representation.

Register of Members' Interests

7. The Local Assurance Framework for the Barrow Town Deal (incorporating the Terms of Reference for the Town Deal Board) sets out a policy for the management of conflicts of interest in respect of programme governance.

8. Although the Town Deal Board does not have decision making responsibilities, it does have significant responsibility in that it is an advisory body to the Accountable Body for the Barrow Town Deal. It also has access to privileged information about future investment opportunities. It is therefore essential that any member who may have pecuniary or non-pecuniary benefit from any discussions in the Town Deal Board declare these in line with the Local Assurance Framework. In addition to the standing item for declarations of interest at each meeting of the Town Deal Board, members are required to complete a register of interests on an annual basis.

9. A request for updated annual declarations for the register of members' interests will shortly be distributed to members by the Accountable Body. Members are asked to return their declarations within the timescales set out in the request.

10. In line with best practice in the transparency of programme governance, the Accountable Body will publish the updated register of members' interests on the Brilliant Barrow website.

End.

BRILLIANT BARROW TOWN DEAL BOARD	
Date of Meeting:	**14 October 2022**
Reporting Officer:	**Programme Lead – Accountable Body & Assurance – Cumbria CC**

Title: Programme Update

Summary and Conclusions:

Barrow Borough Council, as Accountable Body for the Brilliant Barrow Town Deal, has now progressed the systems and processes to the point which will enable funding to be passed to project delivery bodies and ensure robust monitoring is maintained that meets Government requirements.

Monitoring and Evaluation Performance reporting for the programme has commenced with the first submission made in June 2022. Clarity on how this will feed into the payment schedule for Town Deal in future years is awaited.

A Project Adjustment Request form outlining a financial re-profile was also submitted to Government in September 2022, in line with their request to all Towns Fund areas. This demonstrated slippage against the projects' original business case profiles, but this was roughly in line with that previously forecast in the Monitoring and Evaluation Performance reporting submission made in June 2022. This slippage is generally reflective of work to refine project designs and work programmes since the approval of business cases in November 2021.

Reporting to date demonstrates that all projects and outcomes remain deliverable within the lifetime of the Town Deal programme.

The Accountable Body in conjunction with the PMO continue to progress delivery of the programme in line with the Local Assurance Framework.

Recommendations:

It is recommended that the Town Deal Board:

1. Note that Monitoring and Evaluation Performance reporting to Government has commenced from June 2022.
2. Note the conclusion of the Government assurance review in respect of the 2021/22 financial year.
3. Note the Project Adjustment Request, including a Financial Re-profile for the Town Deal, that was submitted to Government on 9 September 2022 and updated on 30 September.
4. Note progress in the preparations for delivery by the Accountable Body, including the agreement of Grant Funding templates for issue to Project Delivery Bodies.

5. Note the Programme change control log.
6. Note that the terms of reference for the Communications and Engagement Group are being reviewed, recognising the progress from development to delivery.

Report

1. Work continues at both project and programme level to ensure that momentum is maintained on project delivery. The Accountable Body, in conjunction with the Programme Management Office (PMO), has worked to progress the systems and processes required to oversee delivery of the programme between 2022 and 2026, and in line with the Local Assurance Framework and Government requirements. This report provides an update on these ongoing activities.

Programme Monitoring & Evaluation Reporting

2. Monitoring and Evaluation (M&E) performance reporting to Government for the Programme is now underway. At the May 2022 Board, the template for the M&E performance returns to be submitted by the Accountable Body to Government at 6-monthly intervals was shared. The reporting covers information relating to project and programme progress (financial and outputs) and risk.

3. The first M&E performance return submission was made in line with the deadline of 10 June 2022. The timescales on this occasion meant it was not possible to share this with the Board prior to submission. It also meant that much of the required project financial information was based upon the information available at the time and reflected the very early stages of programme delivery.

4. The submission noted that the detail provided within the funding profiles had identified slippage against the projects' original business case profiles and that work to refine project designs and work programmes (e.g. progression from RIBA 2 to RIBA 3) had identified variances to stages of project delivery.

5. The submission also noted that together these did impact on progress against the original programme profile and that work was underway to finalise a Project Monitoring and Evaluation Plan for each project, which would formally capture these amendments and would inform a revised programme profile that was intended to be shared with Government (in line with an expected request) in August.

6. The M&E performance return included an opportunity to note if any support was required from the Government's Towns Fund team, and the submission noted that the intention was to share a revised programme profile with Government during August and a discussion would be welcomed on implementing these revisions.

7. No feedback on the M&E performance return submission has been received from Government. However, upon receipt of the annual Town Deal payment for 22/23 in August 2022, it was clarified that the payment amount has been

based on the forecast contained in the M&E performance return, rather than the agreed financial profile.

8. As previously noted, future Board dates have been aligned with the preparation of M&E performance returns, to enable review by the Board prior to submission. Going forward, the M&E performance return will be populated using information provided by projects in line with their reporting schedules. The PMO have aligned the local requirements with Government requirements in the design of the required reporting.

Government Assurance & Compliance

9. At the end of each financial year starting from 2021/22, the Accountable Body's Section 151 Officer is required to provide an annual assurance statement to Government, certifying the eligibility of project expenditure, management of programme risk and continued compliance with the terms and conditions of the Town Deal. In addition, the Town Deal Board chair is required to provide assurance to Government on the continuation of robust programme governance.

10. Assurance documents in relation to 2021/22 were submitted to Government in May this year. On 30 September, the DLUHC Assurance and Compliance Team confirmed that their review had been completed with no issues identified. The Accountable Body has not been selected for any further review on a risk or sample basis, meaning this phase of the assurance cycle is now concluded.

Project Adjustment Request (Financial Re-Profiling) Submission

11. On 3 August, Government's Towns Fund Team contacted all Town Deal Accountable Bodies to request that a financial re-profiling exercise for Town Deals was submitted by 9 September. In their request, the Towns Fund Team noted they expected the Accountable Body to have secured the agreement of the Town Deal Board before the financial re-profile was submitted.

12. The proposed Project Adjustment Request (PAR) submission was therefore circulated via e-mail to the Board with feedback welcomed for incorporation into the submission where possible. The PAR presents a revised funding profile, informed by the latest position of projects, which is compared to the original programme financial profile agreed in September 2021 as the baseline.

13. As previously reported, the PMO and Accountable Body have been working with each project delivery body to provide any revisions to financial profiles, through the agreement of individual Project M&E plans. This process is now nearing completion and informed the proposed revised financial profile.

14. The proposed profile is reflective of the current stage of delivery and what project delivery bodies are currently reporting as a realistic position. Whilst it demonstrates significant slippage from the original profile of September 2021, the slippage is less significant when compared to the more recent forecast provided in the June 2022 M&E performance return.

15. The PAR was submitted in line with the deadline and continues to demonstrate that the full programme of projects still appears deliverable within the Town Deal programme timescales to March 2026.

16. At a feedback meeting on 29 September, Government's Towns Fund Team requested some revisions to the profile presented in the PAR. Rather than directly reflecting the latest project profiles, the PAR should reflect all payments already received for 2021/22 and 2022/23 from Government, in the year they were received rather than when that funding will subsequently be utilised towards project delivery. An updated PAR reflecting this programme cash-flow approach was submitted to Government for the deadline of 30 September.

17. In some cases, this means that the PAR profile now shows a higher funding requirement for projects in 2021/22 or 2022/23 than is shown in the relevant Project Monitoring & Evaluation Plans, reflecting payments from Government already received in relation to these projects. To balance this, a lower funding requirement is shown in the PAR for the following year, when compared to Project M&E Plans. This does not impact on how funding will be released to projects by the Accountable, which remains based on evidenced project expenditure (with the exception of the capital advance payments made to projects in March 2022 and previously reported to the Town Deal Board).

18. This cash-flow approach to the PAR profile does not impact on the project funding profiles included within Project M&E Plans and circulated to the Town Deal Board prior to the first PAR submission. However, following the original PAR submission, updated funding profiles were provided for the Barrow Learning Quarter (University Campus) and Cycling and Walking Infrastructure projects. To ensure that the PAR cash-flow profile was linked to the most up-to-date project profiles, the Accountable Body included these project revisions in its calculations for the updated PAR.

19. A summary of the revisions to project financial profiles, used in the calculation of the PAR, is included in the table below:

	20/21	**21/22**	**22/23**	**23/24**	**24/25**	**25/26**	**Total**
Original Profile (September 2021)	0	805,667	9,862,341	10,709,074	3,269,090	353,828	**25,000,000**
Revised Forecast (June 2022)	0	48,300*	3,779,575	8,873,120	10,566,352	1,732,654	**25,000,000**
Re-Profile (September 2022)	0	572,014	2,022,143	12,930,103	8,290,835	1,184,905	**25,000,000**

* The 21/22 figure in the June M&E Forecast related only to verified expenditure in projects delivered by the Accountable Body, as expenditure on external projects cannot be declared until Grant Funding Agreements are in place. This limitation does not apply to programme profiles (original or revised).

20. Details of the project changes which have resulted in the revised financial profile have been summarised and will be presented to the Board during this Agenda item.

21. Using the revised project profiles shown above and taking into account existing payments received from Government, the updated PAR now includes the programme cash-flow profile shown below:

	20/21	21/22	22/23	23/24	24/25	25/26	Total
PAR Cash-flow Profile (September 2022)	0	799,000	3,059,493	11,665,767	8,290,835	1,184,905	**25,000,000**

22. A copy of the updated PAR form is included as **Appendix A.**

23. It remains to be clarified exactly how the updated PAR profile will feed into payment schedules for Towns Fund in future years. While the PAR sets an updated profile, as noted earlier the 2021/22 payments received in August this year were based on forecasts provided in the June M&E performance return. Government have stated that they are finalising what is hoped to be a cyclical payment schedule and are working to clarify details.

Project Grant Funding Agreements

24. A template for project Grant Funding Agreements (GFAs) has now been agreed and shared with all projects, with one GFA being finalised and executed.

25. GFAs will be used to pass full capital and revenue funding allocations to those project delivery bodies external to the Accountable Body. These will set out the terms and conditions of the funding, including the project reporting and monitoring processes which have now been finalised. The purpose of these requirements is to obtain appropriate assurance on the delivery of projects in accordance with the responsibilities set out in the Local Assurance Framework, and they have been designed to align with Government requirements.

26. Due to the nature of the terms and conditions and reporting requirements, the decision was taken by the Accountable Body to contract for the two distinct elements of the Barrow Learning Quarter project separately, with the relevant project delivery bodies. However, in line with the strategic case for the project, this remains a single project in terms of the Town Deal and reporting to Government will reflect this.

27. Where ‘Initial Facility’ agreements have been used for advance capital payments, these will be subsumed into project GFAs.

28. Where projects are delivered by Barrow Borough Council, GFAs will take the form of an internal Memorandum of Understanding (MoU), including the same monitoring and reporting requirements as external agreements, and providing separation between the Accountable Body and Project Delivery functions.

29. As previously referenced, a key task in the preparation of funding agreements has been the agreement of a Monitoring and Evaluation Plan for each project, which was a condition attached to all projects following the October 2021

Town Deal Board. Completed Project M&E Plans will be incorporated into the relevant GFAs and MoUs. This process is now nearing completion.

Project Monitoring and Change Controls

30. As noted earlier, project M&E plans have provided an opportunity to refresh and clarify project details where required and to reflect the continued work in project development since business cases were finalised. Upon completion of each M&E plan a review is undertaken to ensure that any changes from the approved business case are recorded and approved appropriately at both the project and programme level, in line with the agreed change control process.

31. The change control process, agreed as part of the Local Assurance Framework (LAF), aims to actively manage effective delivery of the Town Deal to ensure it delivers both the Town Investment Plan's strategic objectives as well as value for money, and is able to proportionately respond to changes in project circumstances. This includes a mechanism for relevant escalation to The Town Deal Board or Government as required. In practice, towns are advised to consult closely with their Local Area Lead, to determine whether changes would require Government approval. The LAF will be reviewed as necessary to ensure it meets any further emerging Government requirements.

32. Regular meetings with the lead officers for each project continue, to support the finalisation of the M&E plans and to ensure that the development of projects is progressing as planned, with any issues or concerns identified and addressed as appropriate. Where necessary, meetings have also covered progress in addressing the assurance conditions agreed by the Town Deal Board.

33. It has become apparent during this process that all projects require changes from the approved business case to some degree, which must be considered through the LAF change control process. Where project changes have been agreed by the Accountable Body below the level requiring Town Deal Board endorsement, details of the approved changes are contained in the Programme Change Control Log included at **Appendix B**.

34. There are some instances where changes would be considered 'significant' (requiring Town Deal Board endorsement) due to changes to the project financial profile. Where this is the **only** significant change, the change has instead been considered 'notable' on the basis that the resulting changes to the programme financial profile have been reviewed by the Board as part of the PAR submission.

35. It is anticipated that further change controls will be required upon completion of M&E plans, some of which may require Town Deal Board endorsement and the submission of an additional PAR to Government.

36. Following approval of a relevant change control and confirmation that the relevant assurance conditions have been met, the Accountable Body can then release a GFA to the project delivery body or release an MoU to the relevant internal project team. Once GFAs are in place the PMO will be undertaking

inception meetings with all projects to run through the terms and conditions prior to the commencement of the reporting process.

Communications and Engagement

37. The Brilliant Barrow Communications & Engagement Group continues to support project communications and ensure that ongoing project engagement activities are effective in reaching the appropriate audiences. As the Town Deal moves into its delivery phase, it is felt that a review of this group would be beneficial to ensure that the group continues to maximise the communications and engagement activities for the Town Deal projects. It is anticipated that updated Terms of Reference will be brought to the following Board for consideration.

Risk Management

38. Programme-level risk management is considered separately under Agenda Item 9.

39. Each project delivery body is responsible for maintaining an appropriate project-level risk register for their respective projects. Project business cases include project risk registers, which were reviewed as part of the local assurance process and agreed to be appropriate. Conclusions from the assurance process outlined what are considered the key risks in relation to each project and, where appropriate, these risks are mitigated through the assurance conditions agreed for each project by the Town Deal Board. A further update regarding progress in clearing these conditions is provided under Agenda Item 7.

End.

Appendix A: Project Adjustment Request (Financial Re-Profiling) Form submission dated 9 September 2022 and revised on 30 September 2022.

Appendix B: Programme Change Control Log.

Brilliant Barrow Programme Change Log

											MINOR		NOTABLE					SIGNIFICANT						
Project Ref	Project Name	Change Control Ref	PMO Lead	Status of Change Control	Description of Changes Requested	Variation Type	Date Change Control Received	Date PMO Review Completed	Comments		Date Outcome E-mail Issued	Date Acceptance Email Received	Date sent to Accountable Body	Date Accountable Body Decision Received	Date Outcome Issued in Writing	Date Variation Issued	Date Variation Executed	Date sent to Accountable Body	Date Accountable Body Decision Received	Date BB Board Decision Received	Date Government Decision Received	Date Outcome Issued in Writing	Date Variation Issued	Date Variation Executed
BB002	Business & Enterprise Support	1.0	Liz Watson	CC Approved	Revised milestones, financial profile & outputs profile due to slippage.	Notable	30/06/2022	06/07/2022	The Change Control reflects changes from the Project Business Case to the agreed Project M&E Plan. The M&E Plan forms part of the Project Grant Funding Agreement.				06/07/2022	22/07/2022	See Comments	See Comments	See Comments							
BB006	Marina Village	1.0	Julie Hodgson	CC Approved	1. Revised milestones, financial profile & outputs profile due to slippage. 2. Movement of funding between expenditure headings.	Minor	06/07/2022	05/08/2022	Although classed as Minor, the Change Control was shared with the Accountable Body as it reflects changes from the Project Business Case to the agreed Project M&E Plan. The M&E Plan forms part of the Project Grant Funding MOU. The Change Control was approved by the Accountable Body on 24/08/22.		See Comments	See Comments												
BB004	Housing Renewal	1.0	Megan Kelsey	CC Approved	1. Revised milestones, financial profile & outputs profile due to slippage. 2. Movement of funding between expenditure headings. 3. Reductions to outputs.	Notable	26/07/2022	05/08/2022	The Change Control reflects changes from the Project Business Case to the agreed Project M&E Plan. The M&E Plan forms part of the Project Grant Funding MOU.				05/08/2022	24/08/2022	See Comments	See Comments	See Comments							

Department for Levelling Up, Housing & Communities

Issued: 14/04/2022
Version: 2

Project Adjustment Request (PAR) Form

This **Project Adjustment Request (PAR) Form** should be completed by Towns when they seek to make a change to one or more of their Towns Fund projects including, but not limited to:

- A change in project scope or activity
- Splitting one project into multiple separate projects
- Merging projects
- Cancelling a project and reallocating funding to other projects in the deal
- In exceptional cases, cancelling a project and requesting a new project is brought into the programme

If you are unsure whether a proposed change requires a PAR, please consult with your CLGU Area Lead in the first instance.

PAR Forms should be submitted **before** the Summary Document submission. PAR Forms should be approved by your Town Deal Board and local authority Section 151 Officer.

Only complete the **Finance Annex** tab if you are requesting adjustments which change the funding request, total cost, funding profile, or capital / revenue split of the projects.

If you are requesting to bring a **new project** into your Towns Fund programme (not originally in your TIP), you should submit a PAR Form for any cancelled or adjusted projects alongside a **New Project Template** tab for your new project. This ensures that any new projects are assessed with the same rigour as your projects submitted originally with your TIP. The New Project Template should be approved by your Town Deal Board and local authority Section 151 Officer.

Please refer to the **PAR FAQs** document here for further details.

Version Control Note
Version 2.0 contains the following updates from version 1.0 issued 12/04/2021.

- This cover note and version control note
- Removed tabs which are not required for Towns to complete
- Updated tab names and title labels for improved usability
- Addition of 'New Project Template'

Department for Levelling Up, Housing & Communities

How to complete:

1. Please enter your most recent financial profile in the first table labelled 'Current Profile' and your new profile with any changes and adjustments in the second table labelled 'New Profile'
2. Please only enter the towns fund financial profile here, not other elements of the project funding package i.e. match funding
3. The values placed in any given financial year should be informed by when a town will draw down funding from DLUHC
4. The totals cells will autopopulate
5. Enter the Index Codes used in your latest Annex A1 in **column B** and full project names in **column D**
6. The Reveue (RDEL) split table will autopopulate
7. If you have any queries regarding the spreadsheet, please contact the Towns Fund team - towns.fund@levellingup.gov.uk

Current Profile:

Profile:			RDEL							CDEL							Total
Index Code	Town	Project	20/21 RDEL	21/22 RDEL	22/23 RDEL	23/24 RDEL	24/25 RDEL	25/26 RDEL	RDEL Total	20/21 CDEL	21/22 CDEL	22/23 CDEL	23/24 CDEL	24/25 CDEL	25/26 CDEL	CDEL Total	
TD-BAR-01	Barrow-in-Furness	Barrow Learning Quarter	0	0	0	0	0	0	0	0	296,667	6,365,000	3,497,000	187,000	21,000	10,366,667	**10,366,667**
TD-BAR-02	Barrow-in-Furness	Community Wellbeing Hubs & E	0	0	56,000	150,000	100,000	94,000	400,000	0	195,000	624,867	2,094,100	952,700	0	3,866,667	**4,266,667**
TD-BAR-03	Barrow-in-Furness	Business & Enterprise Support	0	10,000	138,084	138,083	138,083	75,750	500,000	0	0	0	0	0	0	0	**500,000**
TD-BAR-04	Barrow-in-Furness	Housing Renewal Programme	0	0	0	0	0	0	0	0	65,000	1,011,250	2,037,917	502,500	0	3,616,667	**3,616,667**
TD-BAR-05	Barrow-in-Furness	Brilliant Barrow Place Developm	0	0	54,140	39,140	38,640	38,080	170,000	0	9,000	311,000	324,167	2,500	0	646,667	**816,667**
TD-BAR-06	Barrow-in-Furness	Marina Village	0	0	0	0	0	0	0	0	90,000	177,000	477,000	222,667	0	966,667	**966,667**
TD-BAR-07	Barrow-in-Furness	Local Cycling and Walking Infras	0	0	0	0	0	0	0	0	140,000	1,000,000	1,826,667	1,000,000	0	3,966,667	**3,966,667**
									0							0	**0**
									0							0	**0**
									0							0	**0**
									0							0	**0**
									0							0	**0**
									0							0	**0**
									0							0	**0**
									0							0	**0**
									0							0	**0**
									0							0	**0**
TD-BAR-08	Barrow-in-Furness	Programme Management	0	0	125,000	125,000	125,000	124,998	499,998	0	0	0	0	0	0	0	**499,998**
	Total		**0**	**10,000**	**373,224**	**452,223**	**401,723**	**332,828**	**1,569,998**	**0**	**795,667**	**9,489,117**	**10,256,851**	**2,867,367**	**21,000**	**23,430,002**	**25,000,000**

Revenue (RDEL) split

	20/21(£)	21/22 (£)	22/23 (£)	23/24 (£)	24/25 (£)	25/26 (£)	Total (£)
Programme management RDEL	0	0	125,000	125,000	125,000	124,998	499,998
Revenue funded projects	0	10,000	248,224	327,223	276,723	207,830	1,070,000
Total RDEL	0	10,000	373,224	452,223	401,723	332,828	1,569,998

Check if Prog Mgmt RDEL < 5% overall	ok	Check if RDEL (including Prog Mgmt)	ok

New Profile:

Profile:			RDEL							CDEL							Total
Index Code	Town	Project	20/21 RDEL	21/22 RDEL	22/23 RDEL	23/24 RDEL	24/25 RDEL	25/26 RDEL	RDEL Total	20/21 CDEL	21/22 CDEL	22/23 CDEL	23/24 CDEL	24/25 CDEL	25/26 CDEL	CDEL Total	
TD-BAR-01	Barrow-in-Furness	Barrow Learning Quarter	0	0	0	0	0	0	0	0	330,000	686,357	7,884,569	1,345,596	120,145	10,366,667	**10,366,667**
TD-BAR-02	Barrow-in-Furness	Community Wellbeing Hubs & E	0	0	56,000	100,000	100,000	144,000	400,000	0	195,000	351,940	1,280,900	2,038,827	0	3,866,667	**4,266,667**
TD-BAR-03	Barrow-in-Furness	Business & Enterprise Support	0	10,000	73,228	141,047	168,320	107,405	500,000	0	0	0	0	0	0	0	**500,000**
TD-BAR-04	Barrow-in-Furness	Housing Renewal Programme	0	0	0	0	0	0	0	0	65,000	1,073,643	1,202,118	1,214,689	61,217	3,616,667	**3,616,667**
TD-BAR-05	Barrow-in-Furness	Brilliant Barrow Place Developm	0	0	51,495	33,522	42,708	42,275	170,000	0	9,000	243,194	29,750	355,667	9,056	646,667	**816,667**
TD-BAR-06	Barrow-in-Furness	Marina Village	0	0	0	0	0	0	0	0	90,000	124,000	566,000	186,667	0	966,667	**966,667**
TD-BAR-07	Barrow-in-Furness	Local Cycling and Walking Infras	0	0	0	0	0	0	0	0	100,000	274,636	302,861	2,713,361	575,809	3,966,667	**3,966,667**
									0							0	**0**
									0							0	**0**
									0							0	**0**
									0							0	**0**
									0							0	**0**
									0							0	**0**
									0							0	**0**
									0							0	**0**
									0							0	**0**
									0							0	**0**
TD-BAR-08	Barrow-in-Furness	Programme Management	0	0	125,000	125,000	125,000	124,998	499,998	0	0	0	0	0	0	0	**499,998**
	Total		**0**	**10,000**	**305,723**	**399,569**	**436,028**	**418,678**	**1,569,998**	**0**	**789,000**	**2,753,770**	**11,266,198**	**7,854,807**	**766,227**	**23,430,002**	**25,000,000**

Revenue (RDEL) split

	20/21(£)	21/22 (£)	22/23 (£)	23/24 (£)	24/25 (£)	25/26 (£)	Total (£)
Programme management RDEL	0	0	125,000	125,000	125,000	124,998	499,998
Revenue funded projects	0	10,000	180,723	274,569	311,028	293,680	1,070,000
Total RDEL	0	10,000	305,723	399,569	436,028	418,678	1,569,998

Check if Prog Mgmt RDEL < 5% overall	ok	Check if RDEL (including Prog Mgmt)	ok

Department for Levelling Up, Housing & Communities

A project adjustment form is required where changes may be need to be made after agreeing the final projects.
Please liaise with your CLGU Area Lead and when ready submit the form to them for consideration.
Please duplicate this tab for every project that is being adjusted.

Project details	Original proposal	Reason for change (where applicable)	Details of change (where applicable)	Details of how the Town Deal Board and relevant stakeholders have been consulted on changes
Project name	Barrow Learning Quarter	N/A	N/A	The PMO and Accountable Body have been working with each project delivery body to provide any revisions to financial profiles, through the agreement of individual Project Monitoring and Evaluation plans. This process is now nearing completion and has resulted in the proposed revised financial profile. The 'Original Proposal' noted is that agreed at the time of the submission of Annex A-1 (Financial Profile) to Government in September 2021. The 'Current Profile' included within the PAR (including the Finance Annex) is the forecast included in the June 2022 Monitoring Return against which performance payments have been calculated. The 'New Profile' PAR has been shared with the Town Deal Board, and was endorsed via written correspondence on 08 September 2022.
Project description including: - rationale and strategic fit with original Town Investment Plan; - how the project addresses need/opportunity; - alignment with other plans and strategies	As per Project Business Case	N/A	N/A	
Outputs (where these vary or have reduced from your original proposal, please provide rationale for the change in column c)	As per Programme Monitoring & Evaluation Plan	It is anticipated that there will be a reduction in outputs in line with the reduction in total project budget.	The detail of any reduction is currently being considered by the applicant and will be addressed through a future PAR. It is expected that any reduction will be proportionate to the reduction in project cost (see below).	
Outcomes (where these vary or have reduced from your original proposal, please provide rationale for the change in column c)	N/A (No Outcomes included in Programme Monitoring & Evaluation Plan)	N/A	N/A	
Project completion date	30 June 2024	Various minor delays in initial phases, including receipt of match funding, leading to restructuring of project timescales and delivery milestones.	30 June 2025	
Towns Fund (£m) Please also complete Finance Annex	£10.37m	N/A	N/A	
Total project cost (£m) Please also complete Finance Annex	£16.9m	Reduction to reflect reduced amount of match funding received than forecast in Project Business Case. This is being managed through a reduction in scope as per the contingency laid out within the Project Business Case.	£15.46m	
Capital/revenue split Please also compete Finance Annex	Capital: £10,366,667 (100%) Revenue: £0	N/A	N/A	
Financial profile Please also complete Finance Annex	Original Proposal (September 2021): 2020/21: £0 2021/22: £296,667 2022/23: £6,365,000 2023/24: £3,497,000 2024/25: £187,000 2025/26: £21,000 June 2022 M&E Return Forecast: 2020/21: £0 2021/22: £0 2022/23: £987,930 2023/24: £3,830,674 2024/25: £4,769,285 2025/26: £778,779	Towns Fund financial profile revised to reflect revisions to project timescales and delivery milestones, which are subject to the ongoing design phase.	2020/21: £0 2021/22: £225,565 2022/23: £790,792 2023/24: £7,884,569 2024/25: £1,345,596 2025/26: £120,145	

I confirm that this request has been discussed with the Town Deal Board and the relevant Accountable Body, and they agree with this request.

SIGNATURE OF S151 OFFICER	[redacted]
NAME	
DATE	

Department for Levelling Up, Housing & Communities

A project adjustment form is required where changes may be need to be made after agreeing the final projects.
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Please duplicate this tab for every project that is being adjusted.

Project details	Original proposal	Reason for change (where applicable)	Details of change (where applicable)	Details of how the Town Deal Board and relevant stakeholders have been consulted on changes
Project name	Community Wellbeing Hubs & Earnse Bay Outdoor Centre	N/A	N/A	The PMO and Accountable Body have been working with each project delivery body to provide any revisions to financial profiles, through the agreement of individual Project Monitoring and Evaluation plans. This process is now nearing completion and has resulted in the proposed revised financial profile. The 'Original Proposal' noted is that agreed at the time of the submission of Annex A-1 (Financial Profile) to Government in September 2021. The 'Current Profile' included within the PAR (including the Finance Annex) is the forecast included in the June 2022 Monitoring Return against which performance payments have been calculated. The 'New Profile' PAR has been shared with the Town Deal Board, and was endorsed via written correspondence on 08 September 2022.
Project description including: - rationale and strategic fit with original Town Investment Plan; - how the project addresses need/opportunity; - alignment with other plans and strategies	As per Project Business Case	N/A	N/A	
Outputs	As per Programme Monitoring & Evaluation Plan	N/A	N/A	
Outcomes	As per Programme Monitoring & Evaluation Plan	N/A	N/A	
Project completion date	13 March 2026	N/A	N/A	
Towns Fund (£m) Please also complete Finance Annex	£4.27m	N/A	N/A	
Total project cost (£m) Please also complete Finance Annex	£4.27m	N/A	N/A	
Capital/revenue split Please also compete Finance Annex	Capital: £3,866,667 (91%) Revenue: £400,000 (9%)	N/A	N/A	
Financial profile Please also complete Finance Annex	Original Proposal (September 2021): 2020/21: £0 2021/22: £195,000 2022/23: £680,867 2023/24: £2,244,100 2024/25: £1,052,700 2025/26: £94,000 June 2022 M&E Return Forecast: 2020/21: £0 2021/22: £0 2022/23: £602,940 2023/24: £1,420,900 2024/25: £2,138,827 2025/26: £104,000	Project milestones revised following progression of design work and to provide greater certainty in delivery. Towns Fund financial profile revised to reflect the revisions to milestones, which are subject to the ongoing design phase. Information around expenditure in 21/22 was not available to report any 'actual' at the time of the June 2022 M&E submission.	2020/21: £0 2021/22: £138,901 2022/23: £281,586 2023/24: £1,563,353 2024/25: £2,138,827 2025/26: £144,000	

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Department for Levelling Up, Housing & Communities

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Project details	Original proposal	Reason for change (where applicable)	Details of change (where applicable)	Details of how the Town Deal Board and relevant stakeholders have been consulted on changes
Project name	Business & Enterprise Support	N/A	N/A	The PMO and Accountable Body have been working with each project delivery body to provide any revisions to financial profiles, through the agreement of individual Project Monitoring and Evaluation plans. This process is now nearing completion and has resulted in the proposed revised financial profile. The 'Original Proposal' noted is that agreed at the time of the submission of Annex A-1 (Financial Profile) to Government in September 2021. The 'Current Profile' included within the PAR (including the Finance Annex) is the forecast included in the June 2022 Monitoring Return against which performance payments have been calculated. The 'New Profile' PAR has been shared with the Town Deal Board, and was endorsed via written correspondence on 08 September 2022.
Project description including: - rationale and strategic fit with original Town Investment Plan; - how the project addresses need/opportunity; - alignment with other plans and strategies	As per Project Business Case	N/A	N/A	
Outputs	As per Programme Monitoring & Evaluation Plan	Following a request for clarification at contracting stage, the DLUHC Towns Fund team confirmed that jobs created by the project, through new business starts, do not meet the criteria for the standard Towns Fund output of 'Full-time permanent jobs created' as they are not linked to capital works at any specific employment site.	The standard Towns Fund output of 'full-time equivalent permanent jobs created through the project' is removed from the project. This is replaced by a locally-agreed 'custom' project outcome as noted below. The number of FTE jobs to be delivered remains unchanged at 189.	
Outcomes	As per Programme Monitoring & Evaluation Plan	See above.	A new custom outcome of 189 'permanent FTE jobs created through new business starts' is added to the project.	
Project completion date	30 September 2025	Project timescales and delivery milestones revised to reflect minor delay in initial phasing, including delays to receipt of aligned funding, required before activities could commence.	31 December 2025	
Towns Fund (£m) Please also complete Finance Annex	£0.5m	N/A	N/A	
Total project cost (£m) Please also complete Finance Annex	£0.5m	N/A	N/A	
Capital/revenue split Please also compete Finance Annex	Capital: £0 Revenue: £500,000 (100%)	N/A	N/A	
Financial profile Please also complete Finance Annex	Original Proposal (September 2021): 2020/21: £0 2021/22: £10,000 2022/23: £138,084 2023/24: £138,083 2024/25: £138,083 2025/26: £75,750 June 2022 M&E Return Forecast: 2020/21: £0 2021/22: £0 2022/23: £83,228 2023/24: £141,047 2024/25: £168,320 2025/26: £107,405	Towns Fund financial profile revised to reflect revisions to project timescales and delivery milestones. There has been no further change since the June 2022 M&E submission.	2020/21: £0 2021/22: £0 2022/23: £83,228 2023/24: £141,047 2024/25: £168,320 2025/26: £107,405	

I confirm that this request has been discussed with the Town Deal Board and the relevant Accountable Body, and they agree with this request.

SIGNATURE OF S151 OFFICER	[redacted]
NAME	
DATE	

Department for Levelling Up, Housing & Communities

A project adjustment form is required where changes may be need to be made after agreeing the final projects.
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Project details	Original proposal	Reason for change (where applicable)	Details of change (where applicable)	Details of how the Town Deal Board and relevant stakeholders have been consulted on changes
Project name	Housing Renewal Programme	N/A	N/A	The PMO and Accountable Body have been working with each project delivery body to provide any revisions to financial profiles, through the agreement of individual Project Monitoring and Evaluation plans. This process is now nearing completion and has resulted in the proposed revised financial profile. The 'Original Proposal' noted is that agreed at the time of the submission of Annex A-1 (Financial Profile) to Government in September 2021. The 'Current Profile' included within the PAR (including the Finance Annex) is the forecast included in the June 2022 Monitoring Return against which performance payments have been calculated. The 'New Profile' PAR has been shared with the Town Deal Board, and was endorsed via written correspondence on 08 September 2022.
Project description including: - rationale and strategic fit with original Town Investment Plan; - how the project addresses need/opportunity; - alignment with other plans and strategies	As per Project Business Case	N/A	N/A	
Outputs	As per Programme Monitoring & Evaluation Plan.	1) The approach to project management has been refined, making greater use of existing permanent staff and reducing the additional temporary staffing required from 1 full-time equivalent post to 0.5. The 25 temporary indirect construction jobs forecast to be supported through project delivery remain unchanged. 2) Further project development work has established that 16 of the 295 residential properties to be improved will receive improvements to enhance streetscapes, but these works will not enhance energy efficiency.	1) Reduction in 'Temporary FTE jobs supported during project implementation' from 26 to 25.5. 2) Reduction in 'Residential units with green retrofits completed' from 295 to 279 (reduction of 16).	
Outcomes	As per Programme Monitoring & Evaluation Plan.	N/A	N/A	
Project completion date	31 March 2025	Project timescales and delivery milestones revised, to allow more certainty in delivery and a greater degree of public engagement (to agree specific details of property improvements with residents).	30 September 2025	
Towns Fund (£m) Please also complete Finance Annex	£3.62m	N/A	N/A	
Total project cost (£m) Please also complete Finance Annex	£4.47m	N/A	N/A	
Capital/revenue split Please also compete Finance Annex	Capital: £3,616,667 (100%) Revenue: £0	N/A	N/A	
Financial profile Please also complete Finance Annex	Original Proposal (September 2021): 2020/21: £0 2021/22: £65,000 2022/23: £1,011,250 2023/24: £2,037,917 2024/25: £502,500 2025/26: £0 June 2022 M&E Return Forecast: 2020/21: £0 2021/22: £18,911 2022/23: £1,119,732 2023/24: £2,054,955 2024/25: £423,069 2025/26: £0	Towns Fund financial profile revised to reflect revisions to project timescales and delivery milestones. Since the June 2022 M&E submission further design work has been undertaken which has led to a greater degree of certainty of milestones.	2020/21: £0 2021/22: £18,911 2022/23: £229,060 2023/24: £2,092,790 2024/25: £1,214,689 2025/26: £61,217	

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Department for Levelling Up, Housing & Communities

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Please duplicate this tab for every project that is being adjusted.

Project details	Original proposal	Reason for change (where applicable)	Details of change (where applicable)	Details of how the Town Deal Board and relevant stakeholders have been consulted on changes
Project name	Brilliant Barrow Place Development	N/A	N/A	The PMO and Accountable Body have been working with each project delivery body to provide any revisions to financial profiles, through the agreement of individual Project Monitoring and Evaluation plans. This process is now nearing completion and has resulted in the proposed revised financial profile. The 'Original Proposal' noted is that agreed at the time of the submission of Annex A-1 (Financial Profile) to Government in September 2021. The 'Current Profile' included within the PAR (including the Finance Annex) is the forecast included in the June 2022 Monitoring Return against which performance payments have been calculated. The 'New Profile' PAR has been shared with the Town Deal Board, and was endorsed via written correspondence on 08 September 2022.
Project description including: - rationale and strategic fit with original Town Investment Plan; - how the project addresses need/opportunity; - alignment with other plans and strategies	As per Project Business Case	N/A	N/A	
Outputs	As per Programme Monitoring & Evaluation Plan	N/A	N/A	
Outcomes	As per Programme Monitoring & Evaluation Plan	N/A	N/A	
Project completion date	31 December 2025	N/A	N/A	
Towns Fund (£m) Please also complete Finance Annex	£0.82m	N/A	N/A	
Total project cost (£m) Please also complete Finance Annex	£0.88m	N/A	N/A	
Capital/revenue split Please also compete Finance Annex	Capital: £646,667 (79%) Revenue: £170,000 (21%)	N/A	N/A	
Financial profile Please also complete Finance Annex	Original Proposal (September 2021): 2020/21: £0 2021/22: £9,000 2022/23: £365,140 2023/24: £363,307 2024/25: £41,140 2025/26: £38,080 June 2022 M&E Return Forecast: 2020/21: £0 2021/22: £9.444 2022/23: £294,245 2023/24: £431,877 2024/25: £42,017 2025/26: £39,084	Project milestones revised following progression of design work and to provide greater certainty in delivery. Towns Fund financial profile revised to reflect the revisions to milestones.	2020/21: £0 2021/22: £9,444 2022/23: £103,034 2023/24: £254,483 2024/25: £398,375 2025/26: £51,331	

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Department for Levelling Up, Housing & Communities

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Please duplicate this tab for every project that is being adjusted.

Project details	Original proposal	Reason for change (where applicable)	Details of change (where applicable)	Details of how the Town Deal Board and relevant stakeholders have been consulted on changes
Project name	Marina Village	N/A	N/A	The PMO and Accountable Body have been working with each project delivery body to provide any revisions to financial profiles, through the agreement of individual Project Monitoring and Evaluation plans. This process is now nearing completion and has resulted in the proposed revised financial profile. The 'Original Proposal' noted is that agreed at the time of the submission of Annex A-1 (Financial Profile) to Government in September 2021. The 'Current Profile' included within the PAR (including the Finance Annex) is the forecast included in the June 2022 Monitoring Return against which performance payments have been calculated. The 'New Profile' PAR has been shared with the Town Deal Board, and was endorsed via written correspondence on 08 September 2022.
Project description including: - rationale and strategic fit with original Town Investment Plan; - how the project addresses need/opportunity; - alignment with other plans and strategies	As per Project Business Case	N/A	N/A	
Outputs	As per Programme Monitoring & Evaluation Plan	N/A	N/A	
Outcomes	N/A (No Outcomes included in Programme Monitoring & Evaluation Plan)	N/A	N/A	
Project completion date	30 April 2024	Project timescales and delivery milestones revised, to reflect later start to negotiations with landowners and to ensure sufficient time for CPO, as well as demolition work (included in Project Business Case but not reflected in original milestones).	31 March 2025	
Towns Fund (£m) Please also complete Finance Annex	£0.97m	N/A	N/A	
Total project cost (£m) Please also complete Finance Annex	£0.97m	N/A	N/A	
Capital/revenue split Please also compete Finance Annex	Capital: £966,667 (100%) Revenue: £0	N/A	N/A	
Financial profile Please also complete Finance Annex	Original Proposal (September 2021): 2020/21: £0 2021/22: £90,000 2022/23: £177,000 2023/24: £477,000 2024/25: £222,667 2025/26: £0 June 2022 M&E Return Forecast: 2020/21: £0 2021/22: £19,945 2022/23: £194,055 2023/24: £566,000 2024/25: £186,667 2025/26: £0	Towns Fund financial profile revised to reflect revisions to project timescales and delivery milestones. There has been no further change since the June 2022 M&E submission.	2020/21: £0 2021/22: £19,945 2022/23: £194,055 2023/24: £566,000 2024/25: £186,667 2025/26: £0	

I confirm that this request has been discussed with the Town Deal Board and the relevant Accountable Body, and they agree with this request.

SIGNATURE OF S151 OFFICER	[redacted]
NAME	
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Department for Levelling Up, Housing & Communities

A project adjustment form is required where changes may be need to be made after agreeing the final projects.
Please liaise with your CLGU Area Lead and when ready submit the form to them for consideration.
Please duplicate this tab for every project that is being adjusted.

Project details	Original proposal	Reason for change (where applicable)	Details of change (where applicable)	Details of how the Town Deal Board and relevant stakeholders have been consulted on changes
Project name	Local Cycling and Walking Infrastructure	N/A	N/A	The PMO and Accountable Body have been working with each project delivery body to provide any revisions to financial profiles, through the agreement of individual Project Monitoring and Evaluation plans. This process is now nearing completion and has resulted in the proposed revised financial profile. The 'Original Proposal' noted is that agreed at the time of the submission of Annex A-1 (Financial Profile) to Government in September 2021. The 'Current Profile' included within the PAR (including the Finance Annex) is the forecast included in the June 2022 Monitoring Return against which performance payments have been calculated. The 'New Profile' PAR has been shared with the Town Deal Board, and was endorsed via written correspondence on 08 September 2022.
Project description including: - rationale and strategic fit with original Town Investment Plan; - how the project addresses need/opportunity; - alignment with other plans and strategies	As per Project Business Case	N/A	N/A	
Outputs	As per Programme Monitoring & Evaluation Plan	N/A	N/A	
Outcomes	As per Programme Monitoring & Evaluation Plan	N/A	N/A	
Project completion date	15 August 2024	Project timescales and delivery milestones revised following progression of design work and to provide greater certainty in delivery.	16 March 2026	
Towns Fund (£m) Please also complete Finance Annex	£3.97m	N/A	N/A	
Total project cost (£m) Please also complete Finance Annex	£3.97m	N/A	N/A	
Capital/revenue split Please also compete Finance Annex	Capital: £3,966,667 (100%) Revenue: £0	N/A	N/A	
Financial profile Please also complete Finance Annex	Original Proposal (September 2021): 2020/21: £0 2021/22: £140,000 2022/23: £1,000,000 2023/24: £1,826,667 2024/25: £1,000,000 2025/26: £0 June 2022 M&E Return Forecast: 2020/21: £0 2021/22: £0 2022/23: £372,445 2023/24: £302,667 2024/25: £2,713,167 2025/26: £578,388	Towns Fund financial profile revised to reflect revisions to project timescales and delivery milestones. There has been no further change since the June 2022 M&E submission, with the only difference being the information around expenditure in 21/22 was not available to report this as 'actual' at the time.	2020/21: £0 2021/22: £159,248 2022/23: £215,388 2023/24: £302,861 2024/25: £2,713,361 2025/26: £575,809	

I confirm that this request has been discussed with the Town Deal Board and the relevant Accountable Body, and they agree with this request.

SIGNATURE OF S151 OFFICER	[redacted]
NAME	
DATE	

BRILLIANT BARROW TOWN DEAL BOARD	
Date of Meeting: 14 October 2022	
Reporting Officer: Senior Manager Economy and Place – Cumbria CC	

Title: Project Progress Update

Summary and Conclusions:

Project delivery bodies are continuing to progress the projects within the Brilliant Barrow Town Deal. Activities include detailed design, procurement and the early stages of delivery.

The completion of a Monitoring and Evaluation Plan was a condition attached to all projects following the October 2021 Town Deal Board.

Work has continued on the development of M&E plans for each project. This process has not identified any issues which would impact on the overall delivery of projects within the Town Deal programme period, or the achievement of overall programme outcomes, which will be secured through Grant Funding Agreements and MOUs. For those projects where M&E plans have now been finalised and approved in accordance with the Local Assurance Framework, work is ongoing to execute the relevant Grant Funding Agreements or MOUs.

A summary of project progress is provided at **Appendix A**. Please note, these updates reflect the position of projects as of 16 September, when papers for the Town Deal Board were originally issued.

Recommendations:

It is recommended that the Town Deal Board:

1. Note the reported project progress and progress in the completion of Project Monitoring and Evaluation Plans.

Report

1. Following the completion of assured project business cases in October 2021 and the subsequent approval of project summary documents by Government in February 2022, work has continued to progress the projects within the Brilliant Barrow Town Deal. Activities include detailed design, procurement and the early stages of delivery.

2. The Accountable Body and PMO meet regularly with the relevant project delivery bodies, to ensure progress is maintained and any issues or concerns are identified and addressed as appropriate.

3. As reported previously, a key task in the preparation of project Grant Funding Agreements (or Memorandums of Understanding for projects delivered by the Accountable Body) is the completion of a Monitoring and Evaluation Plan for each project, which was a condition attached to all projects following the October 2021 Town Deal Board.

4. The M&E Plans provide an opportunity to refresh and clarify project details where required, to reflect the continued work in project development since project business cases were finalised. Where necessary, identified changes including revisions to project milestones, financial profiles and profiles for the achievement of project outputs and outcomes, will be captured through the completed M&E Plans. Once the plans are completed, identified changes will be recorded and approved appropriately at both the project and programme level, in line with the agreed change control process set out in the Local Assurance Framework.

5. Work to date on the development of M&E Plans has identified the need for some revisions to financial profiles, milestone dates and project outputs. However, the process has not identified any issues which would impact on the overall delivery of projects within the Town Deal programme period, or the overall achievement of programme outcomes, which will be secured through Grant Funding Agreements and MOUs.

6. For those projects where M&E Plans have now been approved, work is ongoing to execute Grant Funding Agreements and MOUs.

7. A summary of project progress is provided at **Appendix A**. For each project, the appendix sets out the following:
    - The agreed allocation of Towns Fund to the project.
    - The project conditions, agreed by the Town Deal Board following recommendations from the local assurance process, noting where conditions have been cleared.
    - Project milestones, which now reflect Project Monitoring and Evaluation Plans, either approved or latest draft versions.
    - A summary of project progress, provided by the project delivery body.

8. The progress updates in Appendix A were provided by project delivery bodies during September, as part of the papers originally issued to the Town Deal Board on 16 September.

Project Conditions

9. As noted above, Appendix A includes the conditions attached to each project following the local assurance process. Conclusions from the assurance process outlined what are considered the key risks in relation to each project and, where appropriate, these risks are mitigated through the assurance conditions agreed for each project by the Town Deal Board. Project conditions fall into 3 categories, which relate to the stages by which conditions must be cleared (to the satisfaction of the Accountable Body). The table below provides more information on condition types:

Condition Type	**Notes on Clearance**
Prior to Funding Agreement[1]	These conditions must be cleared before the Accountable Body will enter into the project Grant Funding Agreement or MOU with the project delivery body. This is usually because the information or assurance required by the condition impacts on the content of these agreements.
Pre-payment[1]	These conditions will be included within the project Grant Funding Agreement or MOU, however they must be cleared before any grant payments are made under that agreement. This provides project delivery bodies with a higher degree of funding certainty as agreements have been entered into, however risks are still managed through retention of grant payments until conditions are cleared.
Additional Condition for Delivery	These conditions relate to ongoing assurance requirements during delivery of the project, as such they are not linked to the release of the project Grant Funding Agreement or MOU, or grant payments. The conditions are included within the agreement and ongoing compliance will be monitored through the project reporting process. Additional Delivery Conditions are often linked to specific aspects of project delivery and will therefore be linked to the agreed project milestones in the agreement.

[1]Note these conditions did not impact on the 'Initial Facility' Agreements, used to pass the Towns Fund capital advance to those projects external to the Accountable Body.

End.

Appendix A: Project Progress Updates

<table>
<tr><td>Project</td><td>Community Wellbeing Hubs & Earnse Bay Outdoor Centre</td></tr>
<tr><td>Delivery Body</td><td>Cumbria County Council (in partnership with Barrow Borough Council)</td></tr>
<tr><td>Towns Fund Allocation</td><td>Total: £4,266,667</td></tr>
<tr><td>Project Conditions</td><td>
<table>
<tr><th>Condition No.</th><th>Condition</th><th>Condition Type</th><th>Condition Status</th></tr>
<tr><td>1</td><td>Suitable methodology and supporting evidence for the claiming of non-procured costs to be agreed with the Accountable Body.</td><td>Prior to Funding Agreement</td><td>Currently in draft</td></tr>
<tr><td>2</td><td>Business case to be updated to clarify the basis of the Project’s compliance with the Subsidy Control Rules to be agreed by the applicant and Accountable Body.</td><td>Prior to Funding Agreement</td><td></td></tr>
<tr><td>3</td><td>If an award is made after the introduction of the Subsidy Control Act, the basis of Project’s compliance should be reviewed.</td><td>Prior to Funding Agreement</td><td>Condition provisionally cleared</td></tr>
<tr><td>4</td><td>Applicant to provide copies of leases to run individual sites for review by the Accountable Body.</td><td>Additional Condition for Delivery</td><td></td></tr>
<tr><td>5</td><td>Applicant to provide a copy of the final cost report from Align Property Partners.</td><td>Prior to Funding Agreement</td><td>Provided pending review</td></tr>
<tr><td>6</td><td>Applicant to provide evidence of the completed procurements including assessment and the award of contract in the quarter they are completed, accompanied by the latest cost plan to ensure works remain deliverable within the available funding.</td><td>Additional Condition for Delivery</td><td></td></tr>
</table>
</td></tr>
</table>

	7	Applicant to provide consent from Barrow Borough Council to undertake the works at the Town Centre Hub.	Additional Condition for Delivery	
	8	Applicant to provide either confirmation that planning permission is not required or evidence of planning permission for each of the identified sites. This should include evidence of the clearance of any relevant pre-commencement planning conditions.	Additional Condition for Delivery	
	9	Applicant to provide a full Monitoring and Evaluation Plan.	Prior to Funding Agreement	Currently in draft

Project Milestones

Ref	Milestone Description	Target Achievement Date
Governance arrangements & design preparation		
1.	Town Centre Hub	June 2021 (completed)
2.	Ormsgill Hub	April 2021 (completed)
3.	Bram Longstaffe Hub	April 2021 (completed)
4.	Earnse Bay	April 2021 (completed)
Scheme Design		
5.	Town Centre Hub	October 2023
6.	Ormsgill Hub	Already undertaken
7.	Bram Longstaffe Hub	February 2023
8.	Earnse Bay	October 2023

Planning Permission		
9.	Earnse Bay	February 2023
Procurement		
10.	Bram Longstaffe Hub- Design	September 2022
11.	Bram Longstaffe Hub- Construction	January 2023
12.	Earnse Bay – Design and Build	July 2023
13.	Town Centre Hub	February 2023
Construction		
14.	Town Centre Hub	January 2024
15.	Ormsgill Hub	April 2021 (completed)
16.	Bram Longstaffe Hub	July 2023
17.	Earnse Bay	November 2024
Scheme Opens		
18.	Town Centre Hub	January 2024
19.	Ormsgill Hub	May 2021 (completed)
20.	Bram Longstaffe Hub	July 2023
21.	Earnse Bay	May 2025

NB: the above revised milestones are consistent with the latest draft version of the Project Monitoring & Evaluation Plan.

Progress Update (Provided by Project Lead)	**Governance Arrangements** • Work is underway to review the current Community Hubs/Earnse Bay project group's governance arrangements. Group membership and Chair arrangements are being reviewed alongside a review of a number of smaller working groups that have been arranged for the individual hubs/Earnse Bay project to ensure that there is a seamless, coherent and clear communication and reporting structure in place to the main project groups. **Scheme Design – Town Centre Hub** • Discussions have taken place regarding the management arrangements of the Town Centre Hub between Barrow Borough Council and Cumbria County Council as part of the Barrow Town Deal. Recognising the close alignment between the Town Centre Hub and Barrow Borough Council's Levelling Up scheme for improvements and alterations to the Market Hall, it has been proposed that the Town Centre Hub (to be located at the Forum) and improvements from the Levelling Up fund be led by one organisation. As the Forum is a Barrow Borough Council asset, a request was made to ask Barrow Borough Council to lead on the delivery of the town centre hub. • A letter of support has been drafted by Cumbria County Council colleagues and has been approved and agreed by Barrow Borough Council who have confirmed in principle that they will deliver the capital & revenue elements of the Town Centre Hub going forward. Recognising that updating the delivery model of the town centre hub is a significant change to the programme, an appropriate change control process will be followed via the Barrow Town Deal Board as directed. • A project group meeting for the Town Centre Hub was held on 25 August 2022 to close down the group (in its current form). The project group will be re-launched and led by Barrow Borough Council going forward. **Scheme Design – Ormsgill** • Scheme design already undertaken – no further action required.

	Scheme Design & Procurement – Bram Longstaffe • The Capital Programmes Team are commencing work to undertake a tender process to appoint an external consultant to complete the detailed design for the Bram Longstaffe Hub as part of the Barrow Town Deal. Construction works are due to commence from April 2023 with all works aiming to be completed by July 2023. • Friends of Bram, the project team and Friends of Bram Trustees are working to develop a new governance and operating model for the Community Hub and the nursery (Bram's Little Sailor's). A timeline to outline the milestones for the development of the new governance model is anticipated to be presented at Bram Longstaffe's Steering Group in October 2022. • A communications plan has also been drafted to outline plans to further promote the community hub's activities and service delivery to generate additional interest from the local community on Barrow Island. **Scheme Design – Earnse Bay** • The RIBA 3 designs for the scheme are in the final stages of completion, with final designs to be presented to the next Project Group meeting (26 September). • Capital Programmes team are liaising with the County Council's legal department to procure external legal resource to draft agreements to enable Natural England to work alongside the County Council. These include: ▪ Development Agreement – for the County Council to complete design and build of the Earnse Bay Beach School and Visitors Centre Capital works on behalf of Natural England ▪ User Agreement – to formalise running arrangements between Natural England and the delivery partner of the Outdoor Centre. ▪ Lease with Natural England. **Planning Permission – Earnse Bay** • Planning permission for the site is due to be submitted in October 2022. • Discussions have taken place with County Council's Highways and Flood and Development teams to discuss requirements including a proposed new entrance to the site and the use of the current car park opposite the site both of which will be included as part of the planning permission application.

	• Capital Programmes team continue to hold weekly meetings with the procured consultant (Align Property Partners) to progress with the Planning Application and required survey work, these will continue until the planning permission process is complete. **Communication & Engagement Activity – Earnse Bay** • On the 18 May 2022 an engagement event took place on the car park at Earnse Bay with approximately 218 participants from local schools, the local community and other partner organisations. There were approximately 15 primary schools and 1 secondary school that attended the event, each were asked to describe a vision for the centre, what they would wish to see and do there and what opportunities for learning and leisure might exist. • On the 24 May, Natural England held a twilight session/workshop with schools involving Early Years, Primary, Secondary and Further Education settings as well as the volunteer sector to enable Natural England to progress their work on the building design, resources, equipment needed etc. Natural England are continuing to liaise with schools, Barrow Borough Council and Cumbria County Council regarding the development for their element of the site. **Procurement – Earnse Bay** • Tender preparation for appointing technical support to draft the tender pack for the design and build tender will take place from September 2022, concluding in October 2022. Following this the procurement of the 2-stage design and build contractor will take place with the contract award being scheduled for July 2023. • Work has taken place to progress discussions regarding incorporating social value practices into the next design and build contract. The Capital Programmes and Transformation Team members met with contractors from the Capital Programmes Framework (in June 2022) to set out the project aspirations for including social value into the contract alongside noting the fixed outputs that the appointed contractor will be responsible for delivering. • A soft marketing engagement session took place on Friday 10 June 2022 at Barrow Town Hall. Seventeen organisations attended the session and participated in a fact-finding exercise to help “develop the offer” and further assess the interest in becoming a strategic partner with the local authority to deliver the operating model at the Earnse Bay site.

	• Following the workshop, three providers expressed their interest in becoming a potential strategic operator for the site. Other organisations (who attended the workshop) expressed interest in working on the project in some respect for example, in managing an element of the site or providing an activity/service from the site. • Further conversations have taken place between BBC and CCC during August 2022 to progress the operational model and a working group is being set up to review and discuss the specification and tendering process. A paper has been drafted to outline a procurement approach utilising a three-stage process: ▪ Stage 1 – Expressions of Interest ▪ Stage 2 – Structured Interviews ▪ Stage 3 – Submissions and Best and Final Offer (BAFO) • The anticipated timeline for the operational contract to be in place is from April 2023. It is envisaged that the Earnse Bay Outdoor Centre will create a number of opportunities for enterprise and the appointed strategic operator will be key in helping to shape the operating model at the site.

Project	Barrow Learning Quarter
Delivery Body	University of Cumbria (Barrow Island Campus) & Furness College (Rating Lane Campus Refurbishment)
Towns Fund Allocation	**Total:** £10,366,667
Project Conditions	

Condition No.	Condition	Condition Type	Condition Status
1	Applicant to confirm compliance with any relevant conditions arising as a result of the Accountable Body's subsidy regime advice in relation to the scheme.	Prior to Funding Agreement	
2	Final signed MoU between the University of Cumbria and Furness College in relation to delivery of the Barrow Learning Quarter to be provided.	Pre-payment	Provided in draft
3	Overarching agreement between the University of Cumbria and BAE Systems in relation to the Barrow Island Campus to be provided.	Pre-payment	
4	Applicant to be responsible for the operation and maintenance costs of the assets.	Additional Condition for Delivery	
5	Applicant to provide revised profile of forecast expenditure.	Prior to Funding Agreement	To be incorporated into Monitoring & Evaluation Plan
6	Applicant to be responsible for cost over-runs.	Additional Condition for Delivery	

	7	Applicant to provide confirmation of match funding being in place.	Pre-Payment	
	8	Applicant to provide evidence of the completed procurements including assessment and the award of contract in the quarter they are completed, accompanied by the latest cost plan to ensure works remain deliverable within the available funding.	Additional Condition for Delivery	
	9	Applicant to provide a copy of the lease from BAE to the University for the Barrow Island Campus site.	Pre-payment	
	10	Applicant to provide evidence of relevant planning permissions / statutory consents in line with agreed milestones.	Additional Condition for Delivery	
	11	Applicant to provide a full Monitoring and Evaluation Plan	Prior to Funding Agreement	Currently in draft

Project Milestones - Barrow Island Campus

Ref	Milestone Description	Target Achievement Date
1	RIBA Stage 3 design	2 March 2022
2	Planning Application submitted	4 April 2022
3	Site Heads of Terms agreed	20 January 2022
4	Issue Invitation to Tender	30 September 2022

	5	Planning decision notice	4 October 2022
	6	Award contract	2 December 2022
	7	Planning conditions discharged	29 November 2022
	8	Site clearance: Building Decant / Asbestos Removal / Demolition / Site Clearance	30 January 2023
	9	RIBA Stage 4 design	4 April 2023
	10	Construction activities commence	31 January 2023
	11	Completion of construction activities	15 May 2024
	12	Commissioning, handover and fit out complete	1 July 2024
	13	Facility Go-Live date	15 July 2024
	14	Retention Payment	15 May 2025

NB: the above revised milestones are consistent with the latest draft version of the Project Monitoring & Evaluation Plan.

Progress Update - Barrow Island Campus (Provided by Project Lead)	Work has been progressing on the agreements with BAE, including HoT for lease, agreement for lease, letter of commitment to use BAE facilities and Teaching and Learning agreement. These are forecast to be completed by late September / early October to support signing of the GFA. The planning application was submitted in April 2022, planning authority comments regarding Buccleuch Dock Road upgrades, travel plans and flood risk have been reviewed and responded to. The application will be presented at the October 4th planning committee meeting. Work continues on the cost plan, inflationary increases will potentially put the project over budget, VE options are being explored to finalise the cost plan in September to support both the ITT release and

<table>
<tr><td></td><td>to identify any shortfall in funding that the University will need to address. It is expected that an updated cost profile will be submitted as part of the monitoring and evaluation plan that supports the GFA.

Delays to the planning application and ITT as well as the BAE demolition mean that the anticipated start on site will be late January 23 (previously forecasted as November 22), this has resulted in a shift in cost profile, this has not affected the completion of the building and Go-Live date.</td></tr>
<tr><td>Project Milestones - Rating Lane Campus Refurbishment</td><td>
<table>
<tr><th>Ref</th><th>Milestone Description</th><th>Target Achievement Date</th></tr>
<tr><td>1</td><td>Success of Further Education Capital Transformation Fund (FECTF) bid announced</td><td>22 June 2022</td></tr>
<tr><td>2</td><td>RIBA Stage 4 detailed design</td><td>16 December 2022</td></tr>
<tr><td>3</td><td>Procurement start date</td><td>30 September 2022</td></tr>
<tr><td>4</td><td>Return of Tenders</td><td>16 December 2022</td></tr>
<tr><td>5</td><td>Contractor appointment</td><td>6 January 2023</td></tr>
<tr><td>6</td><td>Works commence onsite</td><td>1 February 2023</td></tr>
<tr><td>7</td><td>Works completed</td><td>30 June 2024</td></tr>
<tr><td>8</td><td>End of defects period and retention released</td><td>30 June 2025</td></tr>
</table>

NB: the above revised milestones are consistent with the latest <u>draft</u> version of the Project Monitoring & Evaluation Plan.
</td></tr>
</table>

Progress Update - Rating Lane Campus Refurbishment (Provided by Project Lead)	Government finally confirmed the outcomes following Round 1 of the Further Education Capital Transformation Fund (FECTF) in late June 2022. This was much later than originally expected. The FECTF bidding process has been complex and the outcome of the assessment process was that our grant award was lower than we had requested at £1.573m, approximately 50% of the original bid. The Town Deal business case included a clear contingency plan should FECTF not be forthcoming. In essence, the Rating Lane refurbishment proceeds with an almost literal 'mid-point' project between preferred and contingency case. The College is delighted to be moving forward with a total combined project of £4.573m. The College is now moving ahead at pace in reshaping the Rating Lane Campus refurbishment in light of the revised funding envelope. Architects plans are moving towards RIBA 3 with technical advice from structural engineers and M&E who have all been onsite during August conducting various survey and analysis. Local Building Control are also appointed and design plans are being reviewed against Building Regulations regularly through each iteration. Architects presented their latest drawings to senior leaders on 31 August and received feedback to refine plans. A detailed refurbishment and development asbestos survey has also been undertaken which did not highlight any areas of concern. This was as expected given that the College's asbestos management plan is robust and well managed. Alongside technical input, the College has also appointed a commercial interior designer to support in delivery of colour schemes, wayfinding etc, which not only transforms the internal spaces, but blends sympathetically with discrete areas outside the scope of refurbishment. High level concept drawings to establish colour schemes, preferred materials and so forth have also been presented to the senior leaders with feedback provided. Overall work is progressing well, and RIBA 3 designs are expected to be presented to QS for full costing by the end of September prior to launch of procurement exercise in mid-October. This has been delayed

	by 2 weeks due to further investigations required by structural engineers re adequacy of existing drainage for science laboratories. In the meantime, the QS is making and fielding enquires from potential principal contractors as part of a soft market testing exercise, to gauge interest and appetite in our scheme as well as better intelligence over certain costs (the price of windows has significantly increased recently, for example). In light of the revisions to the cost envelope, the Project Lead is in regular dialogue with both principal grant funders. On the specifics of Town Deal, the Project Lead and relevant contact within the Cumbria County Council Economic Programmes Team have been meeting (virtually) to discuss the necessary updates to the M&E Plan. Initial revisions have been submitted and are now subject to refinement. Further, the Memorandum of Understanding between the University of Cumbria and Furness College in relation to delivery of the Barrow Learning Quarter (BLQ) was signed on 18 March 2022.

Project	Local Cycling & Walking Infrastructure
Delivery Body	Cumbria County Council
Towns Fund Allocation	**Total:** £3,966,667
Project Conditions	

Condition No.	Condition	Condition Type	Condition Status
1	Suitable methodology and supporting evidence for the claiming of non-procured costs to be agreed with the Accountable Body	Prior to Funding Agreement	Currently in draft
2	Applicant to provide evidence of the completed procurements including assessment and the award of contract in the quarter they are completed, accompanied by the latest cost plan to ensure works remain deliverable within the available funding.	Additional Condition for Delivery	
3	Applicant to provide either confirmation that planning permission is not required or evidence of planning permission.	Additional Condition for Delivery	
4	Applicant to provide a full Monitoring and Evaluation plan.	Prior to Funding Agreement	Currently in draft
5	The economic assessment and BCR to be updated as project costs are further refined.	Additional Condition for Delivery	

Project Milestones

Ref	Milestone Description	Target Achievement Date
1	Preliminary Design - designer appointed	06/05/2022
2	Preliminary Design - designs complete	31/01/2023
3	Detailed Design & Build - procurement out to tender (2 stage contract)	15/03/2023
4	Detailed Design & Build - contractor appointed & stage 1 contract award	31/05/2023
5	Final construction information agreed	18/01/2024
6	Detailed Design & Build – stage 2 contract award	19/04/2024
7	Contractor mobilisation and preliminaries	22/04/2024
8	Construction - start on site	24/06/2024
9	Construction - completion	12/06/2025
10	Construction - final scheme sign off certificate	15/06/2025
11	Construction - release of contractor retentions	16/03/2026

NB: the above revised milestones are consistent with the latest draft version of the Project Monitoring & Evaluation Plan.

Progress Update (Provided by Project Lead)

The project is underpinned by the Barrow Local Cycling and Walking Infrastructure Plan (LCWIP). The LCWIP provides a 15-year investment plan for cycling and walking infrastructure in Barrow-in-Furness. The scope of improvements within the LCWIP are wider than the Town Deal project and further funding needs to be secured to deliver the entire plan. The LCWIP was approved by Cumbria County Council's Barrow Local Committee on the 15 March 2022 and endorsed by Barrow Borough Council's Executive Committee on 25 May 2022. The LCWIP was launched in July 2022.

	There is already significant investment committed to deliver infrastructure in the Barrow LCWIP from 2022. This includes the Michaelson Road / Bridge Road improvements, which are nearing completion and will be the first phase of delivery for the LCWIP. The Barrow Town Deal will fund the next phase of improvements planned for Abbey Road, Roose Road and the town centre around Walney Road. In addition, DfT have awarded £4.5m of Active Travel Funding (ATF3) to schemes on North Walney providing a link to Earnse Bay Community Hub and extending the scope of improvements on Abbey Road from the Railway Station to Park Drive. Progress to date on the Town Deal project can be summarised as follows: • The County Council's project team is in place for management of Preliminary Design and then the detailed design and construction of the infrastructure. The project team includes officers from the Cycling and Walking Team and the Capital Programmes Team. • Procurement of Consultancy support for Preliminary Design has been undertaken and consultants are now appointed. • The Project Monitoring and Evaluation Plan, that is to be a schedule to the Grant Funding Agreement, is drafted. • A review of cycling and walking delivery in Barrow is underway to take account of learning from the Active Travel Fund 3 scheme on Bridge Road/Michaelson Road and cost and inflationary pressures. This will confirm the extent and scope of improvements to take forward with the Barrow Town Deal cycling and walking investment. • As part of this, the delivery programme for the project has been reviewed in the context of the recent delivery of Active Travel schemes in Barrow-in-Furness, and the newly formed Active Travel England (ATE), who are required to oversee the design of Active Travel schemes for compliance with relevant guidance (LTN 1/20). This programme review will result in an extended design phase to reduce delivery risk. Although this has inevitably delayed the timing for the commencement of construction, this is not expected to impact on the completion date for construction. Next steps in delivery of the project are: • Confirmation of extent and scope of improvements for delivery. • Agreement of the Monitoring and Evaluation Plan and entering into a Full Grant Funding Agreement for Town Deal funding with the Accountable body.

	• Ongoing Management of the preliminary design contract. • As part of the preliminary design stage, further engagement with members and key stakeholder and public consultation can be undertaken on the plans.

Project	Housing Renewal Programme
Delivery Body	Barrow Borough Council
Towns Fund Allocation	**Total:** £3,616,667
Project Conditions	

Condition No.	Condition	Condition Type	Condition Status
1	Applicant to ensure systems are in place to effectively manage the use of the Small Amounts of Financial Assistance (SAFA) subsidy control route.	Additional Condition for Delivery	
2	Applicant to provide evidence of the completed procurements including assessment and the award of contract in the quarter they are completed, accompanied by the latest cost plan to ensure works remain deliverable within the available funding. This should also provide evidence that Social Value has been considered during procurement.	Additional Condition for Delivery	
3	Applicant to provide copies of relevant planning approvals when available.	Additional Condition for Delivery	
4	Applicant to ensure that all contractors appointed to delivery activity in relation to this project are suitably insured.	Additional Condition for Delivery	
5	Applicant to provide a full Monitoring and Evaluation Plan.	Prior to Funding Agreement	Condition provisionally cleared

Project Milestones

Ref	Milestone Description	Target Achievement Date
1	Refresh surveys and spec for Rawlinson Street	31 Mar 22
2	Rawlinson Street Public engagement / Obtain property owners consents	30 Sep 22
3	Planning consents for Rawlinson Street	30 Sep 22
4	Procurement of contractor for Rawlinson Street	30 Nov 22
5	Procurement of professional services Ferry Road Triangle	31 Dec 22
6	Start on site Rawlinson Street	1 Feb 23
7	Survey works and specification Ferry Road Triangle	16 Feb 23
8	Ferry Road Triangle Public engagement / Obtain property owners consents	15 Apr 23
9	Procurement of contractor for Ferry Road Triangle	19 Apr 23
10	Planning consents for Ferry Road Triangle	18 Jul 23
11	Start on site Ferry Road Triangle	1 Sep 23
12	Work complete Rawlinson Street	1 Oct 23
13	Work complete Ferry Road Triangle	30 Aug 24
14	Rawlinson Street defects and retentions	1 Oct 24
15	Ferry Road Triangle defects and retentions	2 Sep 25

NB: the above revised milestones are consistent with the finalised Project Monitoring & Evaluation Plan.

Progress Update (Provided by Project Lead)	• Survey and specification information for Rawlinson St have been refreshed, and up to date schedules of work are now available. Preparatory work for tender issue has also been progressed. • Property owners on Rawlinson St have been contacted to make them aware of progress with the project, and it is planned to hold consultation events during September. • Discussions have taken place with our consultants and with planning colleagues as to the best way to obtain the necessary consents, particularly for the signage and shop fronts on Rawlinson St, as the design details will vary from property to property. This is likely to impact on the timing of the receipt of planning consents when compared to the project milestones, however this impact is not considered to be significant and can be absorbed within the remaining work programme on site. • As part of approval of the Project Monitoring & Evaluation Plan, a small amendment to the project outputs was agreed. The 16 properties in Rawlinson St will receive works to enhance building frontages, which does not directly enhance the energy efficiency of those properties. The output relating to 'residential units with green retrofits completed' has therefore been reduced by 16. The output relating to temporary employment as a result of the project has also been reduced by 0.5FTE to reflect a slightly revised approach to staffing within the project team [Note these changes are detailed in the PAR submitted to Government on 09/09/22].

<table>
<tr><td>Project</td><td>Marina Village</td></tr>
<tr><td>Delivery Body</td><td>Barrow Borough Council</td></tr>
<tr><td>Towns Fund Allocation</td><td>Total: £966,667</td></tr>
<tr><td>Project Conditions</td><td>
<table>
<tr><th>Condition No.</th><th>Condition</th><th>Condition Type</th><th>Condition Status</th></tr>
<tr><td>1</td><td>If an award is made after the introduction of the Subsidy Control Act, the basis of Project’s compliance should be reviewed.</td><td>Prior to Funding Agreement</td><td>Condition provisionally cleared</td></tr>
<tr><td>2</td><td>Any receipts from the sale of land to be reinvested in the Marina Village Site or returned to the Accountable Body.</td><td>Additional Condition for Delivery</td><td></td></tr>
<tr><td>3</td><td>Applicant to provide evidence of the completed procurements including assessment and the award of contract in the quarter they are completed, accompanied by the latest cost plan to ensure works remain deliverable within the available funding. This should also provide evidence that Social Value has been considered during procurement.</td><td>Additional Condition for Delivery</td><td></td></tr>
<tr><td>4</td><td>The applicant to provide evidence of land ownership once acquired.</td><td>Additional Condition for Delivery</td><td></td></tr>
<tr><td>5</td><td>Suitable methodology and supporting evidence for the claiming of non-procured costs to be agreed with the Accountable Body.</td><td>Prior to Funding Agreement</td><td>Currently in draft</td></tr>
</table>
</td></tr>
</table>

	6	Applicant to provide a full Monitoring and Evaluation Plan.	Prior to Funding Agreement	Condition provisionally cleared
	7	Risk register to be updated, with the inclusion of the political risks around CPO.	Prior to Funding Agreement	Condition provisionally cleared

Project Milestones

Ref	Milestone Description	Target Achievement Date
1	Complete Waste Depot relocation feasibility study	31 July 2022
2	Conclude negotiations with landowners	31 December 2022
3	Submit report to Council to confirm CPO	31 December 2022
4	Submit documents for CPO to Secretary of State	31 March 2023
5	Take possession of the sites and pay compensation (if no CPO required)	31 March 2023
6	Submit planning application for site remediation works	30 July 2023
7	Take possession of the sites and pay compensation (if CPO required)	31 March 2024
8	Planning permission for site remediation works granted	31 October 2023
9	Demolition and clearance works contractor procured	30 June 2024
10	Demolition and clearance works commence	30 September 2024
11	Demolition and clearance works complete	31 December 2024

NB: the above revised milestones are consistent with the finalised Project Monitoring & Evaluation Plan.

Progress Update (Provided by Project Lead)	• The first stage of the depot relocation study has been completed, with the final stage expected to be completed by the end of October 2022. A pause was required between the stages due to the recent decision by the authority to bring the waste service in house. • Carigiet Cowan has been appointed by Barrow Borough Council to negotiate with the private landowners, with the aim of reaching an agreement through negotiation. The Council has sought Counsel opinion on progressing the acquisitions through a CPO if an agreement cannot be reached by the end of the calendar year. • In relation to the wider Marina Village work programme which utilises other funding sources, site surveys are being progressed including asbestos surveys, bird and bat surveys and structural surveys to inform the clearance of the site. Demolition consent has been submitted for those buildings already in Barrow Council's ownership. A similar process will be undertaken for the sites to be acquired through the Town Deal, with a planning application for site remediation works to be submitted in summer 2023.

<table>
<tr><td>Project</td><td>Brilliant Barrow Place Development</td></tr>
<tr><td>Delivery Body</td><td>Barrow Borough Council</td></tr>
<tr><td>Towns Fund Allocation</td><td>Total: £816,667</td></tr>
<tr><td>Project Conditions</td><td>
<table>
<tr><th>Condition No.</th><th>Condition</th><th>Condition Type</th><th>Condition Status</th></tr>
<tr><td>1</td><td>If an award is made after the introduction of the Subsidy Control Act the legal opinion will need to be reviewed in light of this.</td><td>Prior to Funding Agreement</td><td>Condition provisionally cleared</td></tr>
<tr><td>2</td><td>Applicant to provide a revised Cost Plan (appendix K) to reflect those costs presented in the business case.</td><td>Prior to Funding Agreement</td><td></td></tr>
<tr><td>3</td><td>Applicant to provide evidence of the completed procurements including assessment and the award of contract in the quarter they are completed, accompanied by the latest cost plan to ensure works remain deliverable within the available funding. This should also provide evidence that Social Value has been considered during procurement.</td><td>Additional Condition for Delivery</td><td></td></tr>
<tr><td>4</td><td>Applicant to provide evidence of ownership for the outdoor market area following completion of the title transfer.</td><td>Pre-Payment</td><td></td></tr>
<tr><td>5</td><td>Evidence of planning consent and clearance of any relevant pre-planning conditions in relation to the Amphitheatre works to be provided.</td><td>Additional Condition for Delivery</td><td></td></tr>
<tr><td>6</td><td>Applicant to provide a full Monitoring and Evaluation Plan.</td><td>Prior to Funding Agreement</td><td>Currently in draft</td></tr>
</table>
</td></tr>
</table>

	7	Applicant to ensure that an appropriate evaluation is undertaken and that a copy of this is made available.	Additional Condition for Delivery	

Project Milestones

Milestone Description	Target Achievement Date
Tender for Feasibility Study	31 March 2022
Commission Feasibility Study	30 April 2022
Events Programmed for season 22/23	31 May 2022
Footfall Counters installed	31 July 2022
Tender for capital works - Amphitheatre	1 July 2022
Recruitment of Project Officer	1 August 2022
Undertake survey and pre commencement assessments	30 September 2022
Completion of Feasibility Study	31 October 2022
Consultation on Public realm Projects	31 October 2022
Submission of Planning Application - Amphitheatre	31 October 2022
Public realm works detailed design completed – Amphitheatre	31 December 2022
Submission of Planning Application – Market Square	31 January 2023
Planning Permission received - Amphitheatre	31 January 2023
Public realm works commence on site – Amphitheatre	15 February 2023
Events Programmed for season 23/24	1 February 2023

<table>
<tr><td></td><td>
<table>
<tr><td>Public realm works detailed design completed – Market Square</td><td>31 March 2023</td></tr>
<tr><td>Planning Permission received - Market Square</td><td>31 May 2023</td></tr>
<tr><td>Completion of capital works - Amphitheatre</td><td>31 July 2023</td></tr>
<tr><td>Tender for capital works- Market Square</td><td>1 August 2023</td></tr>
<tr><td>Let contract for capital works – Market Square</td><td>31 August 2023</td></tr>
<tr><td>Public realm works commence on site – Market Square</td><td>30 September 2023</td></tr>
<tr><td>Events Programmed for season 24/25</td><td>15 January 2024</td></tr>
<tr><td>Completion of capital works – Market Square</td><td>31 May 2024</td></tr>
<tr><td>Events Programmed for season 25/26</td><td>15 January 2025</td></tr>
<tr><td>Evaluation and Feedback of Project</td><td>18 December 2025</td></tr>
<tr><td>End of defects period and release of retentions - Amphitheatre</td><td>31 July 2024</td></tr>
<tr><td>End of defects period and release of retentions – Market Square</td><td>31 May 2025</td></tr>
</table>
NB: the above revised milestones are consistent with the latest <u>draft</u> version of the Project Monitoring & Evaluation Plan.
</td></tr>
<tr><td>Progress Update (Provided by Project Lead)</td><td>

A programme of events has been delivered over the summer period at both the Amphitheatre and Market Square, the events were aimed at family audiences and included entertainers, theatre, arts, crafts and music. A number of events were delivered in partnership with partners including BarrowFull, The Dock Museum, Cumbria County Council and Barrow BID. Barrow Borough Council appointed a dedicated Place Officer to lead on the delivery of an annual events programme in August 2022. The Officer has been focussed on the development of a programme of events for Autumn and Winter 2022, planned events include a number of taster workshops, drop in sessions and performances, which will give a flavour of what the new spaces could offer in the future.

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	• Barrow Borough Council are in the process of formalising the appointment of the lead architect for the Dock Museum, Amphitheatre event space project. A planning application is expected to be submitted later this calendar year, with works on site anticipated in Spring 2023. • The Market Square event space in Barrow Town Centre, is intrinsically linked to the Levelling Up Fund Programme, which includes a substantial upgrade to the Market Hall and public realm improvements on Portland Walk and Dalton Road. Consequently, Buttress Architects have been appointed to deliver this package of schemes. Site surveys have been completed and the cost plan has recently been updated by the project QS to reflect inflationary cost rises since the preparation of the original business case. RIBA 3 drawings are currently being updated, with a public consultation on the package of projects anticipated in November 2022. A contractor is expected to be appointed to deliver the project in Summer 2023, following a submission of a planning application in early 2023. • The Feasibility Study began in late Spring, with the project team assisting the consultants at a series of meetings and site visits over the summer. A stakeholder workshop is planned for early October with the study due for completion in Quarter 3. • Footfall counters have now been installed, which will be used to monitor increases in footfall resulting from the project interventions.

<table>
<tr><td>Project</td><td>Business & Enterprise Support</td></tr>
<tr><td>Delivery Body</td><td>Cumbria Local Enterprise Partnership</td></tr>
<tr><td>Towns Fund Allocation</td><td>Total: £500,000</td></tr>
<tr><td>Project Conditions</td><td>
<table>
<tr><th>Condition No.</th><th>Condition</th><th>Condition Type</th><th>Condition Status</th></tr>
<tr><td>1</td><td>Suitable methodology and supporting evidence for the claiming of non-procured costs to be agreed with the Accountable Body.</td><td>Prior to Funding Agreement</td><td>Condition Cleared</td></tr>
<tr><td>2</td><td>Suitable operating mechanism for utilising SAFA for minor subsidies within the scheme to be agreed with the Accountable Body.</td><td>Pre-Payment</td><td></td></tr>
<tr><td>3</td><td>Applicant to provide evidence of the completed procurements including assessment and the award of contract in the quarter they are completed.</td><td>Additional Condition for Delivery</td><td></td></tr>
<tr><td>4</td><td>Evidence of approval from the LEP Board for the LEP to deliver the scheme.</td><td>Prior to Funding Agreement</td><td>Condition Cleared</td></tr>
<tr><td>5</td><td>Annual Review of the delivery of the scheme to be built into project milestones.</td><td>Prior to Funding Agreement</td><td>Condition Cleared</td></tr>
<tr><td>6</td><td>Applicant to provide a full Monitoring and Evaluation Plan.</td><td>Prior to Funding Agreement</td><td>Condition Cleared</td></tr>
</table>
</td></tr>
<tr><td>Project Milestones</td><td>
<table>
<tr><th>Milestone Description</th><th>Target Achievement Date</th></tr>
<tr><td>Soft market testing activities commence</td><td>15/11/2021</td></tr>
<tr><td>Soft market testing activities complete</td><td>15/12/2021</td></tr>
<tr><td>Development of tender specifications commence</td><td>01/01/2022</td></tr>
</table>
</td></tr>
</table>

	Notification of BEIS growth hub funding award for 2022/23	31/05/2022
	Consultation on tender specifications with Barrow Borough Council	15/06/2022
	Finalisation of tender specifications	30/06/2022
	Targeted marketing campaign commences	30/06/2022
	Tender specifications launched	01/07/2022
	Service delivery commences (CLEP engagement with referrals)	01/07/2022
	Closing date for tender submissions	22/07/2022
	Appointment of sub-contractors	01/08/2022
	Pre-launch meetings with sub-contractors completed	26/08/2022
	Monthly sub-contractor reporting commences	30/09/2022
	1st Annual delivery review	30/04/2023
	2nd Annual delivery review	30/04/2024
	3rd Annual delivery review	30/05/2025
	Contractor delivery completion	30/09/2025
	Project completion	31/12/2025

NB: the above revised milestones are consistent with the finalised Project Monitoring & Evaluation Plan.

Progress Update (Provided by Project Lead)	Relevant project actions at this point are the completion of soft market testing activities and the procurement of sub-contractors. The tender specification was released on 26 August 2022 and the closing date was 9 September 2022. Tender returns are now being assessed by CLEP and the anticipated date for the award of contracts is 21 September 2022, subject to any contract clarifications. CLEP has commenced delivery of its 2022/23 BEIS funded Business Support contract, having successfully and fully delivered its 2021/22 contract both in terms of budget drawdown and business assistance interventions. Notwithstanding the delay CLEP remains totally committed to supporting the delivery of this project. CLEP are continuing to work with the Accountable Body and a Project Monitoring and Evaluation Plan has been agreed. The Town Deal grant funding contract was issued but has been returned to the Accountable Body for some amendments and clarifications. This has now been received. The contract delay will result in a later commencement of the project activities, but CLEP remains committed to deliver the approved project outputs and outcomes.

BRILLIANT BARROW TOWN DEAL BOARD	
Date of Meeting: 14 October 2022	
Reporting Officer: Senior Manager Economy and Place – Cumbria CC	

Title: Risks, Issues and Opportunities

Summary and Conclusions:

The effective management of risk at both project and programme level is key to ensuring the successful delivery of the Brilliant Barrow Town Investment Plan and the associated outcomes.

As the programme now moves from development into the delivery phase, the focus of programme risk management will now move to ensuring the successful delivery of projects and the achievement of project outputs and outcomes.

The Accountable Body and PMO have worked with BAE Systems to utilise some of the approaches and tools used in its project risk management. Following this positive and constructive input, the existing programme risk register has been revised and refined, to reflect the changing emphasis and ensure that the programme risk management approach remains appropriate and effective. An opportunities register has also been developed with support from BAE Systems, to identify current and future opportunities at a programme level.

Recommendations:

It is recommended that the Town Deal Board:

1. Note the updated programme risk register, the ongoing management of programme and project level risks and the need to formalise criteria for the escalation of project level risks to programme level.
2. Note the new programme opportunities register.

Report

1. The effective management of risk at both project and programme level is key to ensuring the successful delivery of the Brilliant Barrow Town Investment Plan and the associated outcomes. In addition, the relationship between project and programme risk management must be clearly defined with appropriate reporting and escalation systems in place, to ensure that the potential impacts of significant project level risks on the programme overall are captured and monitored.

Updated Programme Risk Register

2. An updated programme level risk register is provided at **Appendix A (Tabs 1 and 2)**.

3. As first reported at the May meeting of the Town Deal Board, the Accountable Body and PMO have worked with BAE Systems to utilise some of the approaches and tools used in its project risk management. Following this positive and constructive input, the existing programme risk register has been revised and refined, to reflect the changing emphasis and ensure that the programme risk management approach remains appropriate and effective.

4. Previously, the key risks monitored and reported to the Town Deal Board were those with potential to impact on the completion of project business cases and the submission of Town Deal Summary Documents to Government. Following approval of the Summary Documents, many of these original tasks are now substantially complete. The focus of programme risk management will now move to ensuring the successful delivery of projects and the achievement of project outputs and outcomes.

5. In recognition of the fact that some previously identified risks relate to completed tasks, a separate tab detailing ‘closed’ programme risks has now been added to the risk register. In the case of some ‘live’ risks, it has been necessary to amend the wording used in risk descriptions and mitigating actions, to reflect the change in context from development to delivery as described above.

Escalating Project Risks & Issues

6. Each project delivery body is responsible for maintaining an appropriate risk register for their respective projects. Project business cases included project risk registers, which were reviewed as part of the local assurance process and agreed to be appropriate. Where necessary, project conditions recommended from the local assurance process were agreed by the Town Deal Board to mitigate specific project related risks.

7. The Accountable Body and PMO have continued to work with project delivery bodies to monitor project progress and this ensures any significant changes in project risks can be reviewed. Once Grant Funding Agreements or MOUs are in place for projects, the submission of formal quarterly project progress

reports to the Accountable Body will commence, which will include updates on the status of project risks and associated mitigation actions.

8. Where the monitoring of project risks identifies a new risk, or a significant change in the status of an existing risk, the Accountable Body and PMO will assess whether there is justification to escalate the reporting and monitoring of that risk to programme level, through inclusion on the programme risk register and subsequent reporting at Town Deal Board level. At present, no project level risks are considered to require escalation to the programme risk register.

9. There is also the potential for project reporting or Accountable Body monitoring to identify project issues, being either a project risk that has materialised, or an unforeseen event. The Accountable Body and PMO will again assess the impact of any identified issues and whether there is justification to escalate these to programme level, through the use of a programme issues log. Where project delivery bodies encounter a project issue, the Accountable Body and PMO will work with project delivery bodies to agree appropriate actions. At present, there are no live project issues requiring escalation to programme level. There may also be the potential for issues to arise purely at a programme level, which would be escalated to the Town Deal Board at the earliest opportunity.

10. The Accountable Body would recommend that programme risk management would be further strengthened by the agreement of a clear set of criteria for the escalation and de-escalation of project level risks to the programme risk register. The Accountable Body and PMO will work to establish a set of criteria, to be presented to the next meeting of the Town Deal Board for consideration.

Government Risk Monitoring

11. Government monitors the risks associated with delivery of the programme through attendance at the Town Deal Board, regular catch-up meetings with the Accountable Body or PMO, and through receipt of the 6-monthly Monitoring and Evaluation (M&E) performance returns submitted by the Accountable Body in June and December. In the M&E returns, the Accountable Body is required to identify the most significant risks at programme level and also for each individual project.

12. The next M&E return is due to be submitted to Government on 1 December this year. As noted in the Programme Update, the timing of Town Deal Board meetings will now align with submission dates and will allow the Board to review the content of the M&E return before submission.

Programme Opportunities

13. Following discussion at previous meetings of the Town Deal Board, the Accountable Body and PMO have also worked with support from BAE Systems, to identify current and future opportunities at programme level. These are opportunities where the Town Deal Board, the programme governance structures or the additional capacity and joint working resulting from the programme can be used for the benefit of Barrow-in-Furness, for

example to attract additional funding, create efficiencies in delivery and maximise economic and community benefits.

14. The programme opportunities register is provided at **Appendix A (tab 3)**.

End.

Appendix A: Programme Risks & Opportunities Register

Brilliant Barrow Town Deal - Programme Risk Register

Updated:	05/10/2022

Risk No.	Risk Detail	Mitigating Actions	Owner	Actions Update	Likelihood (1 to 5)	Impact (1 to 5)	Risk Rating	Direction of Travel	Last Updated / Reviewed
2	There is a risk that required inputs from project delivery bodies could be delayed, incomplete or fail to meet requirements, caused by a lack of capacity or relevant expertise within project delivery bodies, resulting in delays to the delivery of projects and/or failure to deliver project outcomes.	Ensure Project Delivery Bodies can demonstrate that appropriate capacity is in place, to fully develop and deliver projects within the required timescales, including external technical and consultancy support where necessary.	Project Delivery Body SROs	The key inputs required to develop business cases were received and each business case identifies the resources and costs allocated to manage project delivery, including the procurement of external technical support where necessary. Regular contact between the Accountable Body and project delivery bodies continues to monitor progress and risks associated with project management are addressed in project risk registers as appropriate. At this stage, no project-level risks require escalation to the programme risk register.	1	3			05/10/2022
5	There is a risk that failure to fully comply with Government Towns Fund Guidance, caused by Brilliant Barrow's position as one of the first approved Town Deals, results in amendments being required to projects and/or delays to Government approval of programme reporting and subsequent payments.	Accountable Body to maintain regular communication with Government on new and emerging guidance. Draw on experience with other similar programmes where necessary. Work with project delivery bodies to ensure any updated guidance is reflected in project delivery where relevant.	Accountable Body	Lines of communication are in place to ensure the Accountable Body is receiving relevant updates and requests from Government. The stage of the Towns Fund programme nationally means that guidance is now more defined, although is still subject to changes. Regular meetings continue with Government (Area Lead) to ensure that any updates to guidance or resulting queries can be addressed.	1	2			05/10/2022
6	There is a risk that projects cannot demonstrate a full funding package, caused by delays or failures in securing match funding contributions or by project costs increasing beyond the limits of available funding, resulting in delays to the delivery of projects or changes to the scope of projects and project outcomes.	Where full funding packages are not secured, ensure sources of funding are identified and sufficient comfort is provided with clear timescales for match funding confirmations. Ensure monitoring of project-level funding and costs risks is robust and appropriate contingencies are identified. Project-level risks relating to funding packages should be escalated to programme-level as required, and the change control process should be utilised where necessary.	Project Delivery Body SROs	All project business cases identified a full funding package and cost contingencies and where necessary, conditions to manage risks were agreed by the Town Deal Board. Regular contact between the Accountable Body and project delivery bodies continues to monitor progress and risks associated with project costs and funding are addressed in project risk registers as appropriate. At this stage, no project-level risks require escalation to the programme risk register, however this will continue to be closely monitored in the context of current inflationary pressures.	3	4			05/10/2022

Risk No.	Risk Detail	Mitigating Actions	Owner	Actions Update	Likelihood (1 to 5)	Impact (1 to 5)	Risk Rating	Direction of Travel	Last Updated / Reviewed
7	There is a risk that projects cannot provide sufficient assurance with regards to deliverability, caused by delays or failures to obtain statutory consents, resulting in delays to the delivery of projects or changes to the scope of projects and project outcomes.	Where all required consents are not yet in place, ensure sufficient comfort is provided (such as early engagement with planning authorities) with clear strategies and timescales for the relevant approvals. Ensure project-level risks are identified and escalated to programme-level as required.	Project Delivery Body SROs	Where relevant, business cases identified a timeline for obtaining consents and appropriate conditions to manage programme risks were agreed by the Town Deal Board. Regular contact between the Accountable Body and Project delivery bodies continues and where necessary, amendments to timelines are reflected in Project Monitoring & Evaluation Plans. Risks associated with statutory consents are addressed in project risk registers as appropriate. At this stage, no project-level risks require escalation to the programme risk register.	3	4		⟷	05/10/2022
8	There is a risk that projects cannot provide sufficient assurance with regards to deliverability, caused by delays or failures to secure sites required for projects, resulting in delays to the delivery of projects or changes to the scope of projects and project outcomes.	Establish clear strategies and timescales for securing sites where this is a requirement. Ensure project-level risks are identified and escalated to programme-level as required.	Project Delivery Body SROs	Where relevant, business cases identified sites for the delivery of project capital works and where necessary, conditions to manage programme risks were agreed by the Town Deal Board. Regular contact between the Accountable Body and Project delivery bodies continues and risks associated with project sites are addressed in project risk registers as appropriate. At this stage, no project-level risks require escalation to the programme risk register.	2	4		⟷	05/10/2022
9	There is a risk that the details of projects do not remain consistent with the Town Deal Summary Documents approved by Government in February 2022, caused by changes made during later stages of development and during delivery, resulting in the need for the approval of changes to be sought from Government which could lead to delays and/or further amendments.	Government have initiated a change notification process, recognising that changes are expected as projects continue to develop and to address issues encountered during delivery. Potential for change should be monitored and where necessary, notifications provided to Government at the appropriate time.	Accountable Body	The Accountable Body is working with each project delivery body to agree Project Monitoring & Evaluation Plans, which highlight any changes to the details of projects since the business cases on which Town Deal Summary Documents were based. All requests for project changes are progressed through the change control process set out in the Local Assurance Framework. Where necessary the agreement of Government is then sought through the Towns Fund Project Adjustment Request process. The first PAR, reflecting changes primarily to project timescales and expenditure profiles, was submitted to Government on 09/09/2022.	4	3		↑	05/10/2022

Risk No.	Risk Detail	Mitigating Actions	Owner	Actions Update	Likelihood (1 to 5)	Impact (1 to 5)	Risk Rating	Direction of Travel	Last Updated / Reviewed
10	There is a risk that projects cannot demonstrate compliance with subsidy control frameworks, caused by uncertainty around the new UK subsidy regime, resulting in failure to meet project assurance conditions and impacting on project deliverability.	Accountable Body to work with each project delivery body to ensure potential subsidy implications are identified. Ensure development programmes allow sufficient time to receive appropriate legal advice and identify potential issues, with corrective actions as necessary.	Project Delivery Body SROs	Independent legal advice, received during business case development and project assurance, did not identify any significant risks with regards to the subsidy control implications for projects. Due to uncertainty on the impact of the new UK Subsidy Control Act, project conditions to manage programme risk were agreed by the Town Deal Board. A subsequent legal review has concluded that the position of each project is unaffected by the Subsidy Control Act and the original advice remains valid. Ongoing compliance with Subsidy Control rules is the responsibility of each project delivery body, however the Accountable Body will request confirmation of ongoing compliance where necessary.	1	4			05/10/2022
11	There is a risk that project delivery may be impacted by additional restrictions to working practices, caused by current and future responses to the COVID-19 pandemic, resulting in delays to the delivery of projects and the achievement of project outcomes.	Establish remote working arrangements, regular meeting cycles and early identification of potential impacts. Ensure sufficient consideration is given to COVID in project level risk management and programming of project tasks.	Project Delivery Body SROs	Project delivery bodies and the Accountable Body are established in remote working in terms of project management and programme monitoring, however as projects move from development to delivery, the potential for impacts may change should any additional restrictions be implemented. Risks associated with COVID impacts are addressed in project risk registers as appropriate, and ongoing monitoring will continue at both project and programme levels.	2	2			05/10/2022

Risk No.	Risk Detail	Mitigating Actions	Owner	Actions Update	Likelihood (1 to 5)	Impact (1 to 5)	Risk Rating	Direction of Travel	Last Updated / Reviewed
12	There is a risk that projects do not maintain the level of public support and engagement required for Town Deals and demonstrated in project business cases, caused by delayed, incomplete or inconclusive public engagement, resulting in failure to meet the expectations of Government and the ambitions reflected in the Town Investment Plan.	Agree a clear strategy to build on the public engagement which underpinned the Town Investment Plan, with co-ordination by the Brilliant Barrow Communications & Engagement Group. Ensure a Communications & Engagement Plan is in place for each project, enabling projects to demonstrate the required level of public engagement. Build on existing use of Brilliant Barrow online and social media platforms.	Communications & Engagement Group	Following the completion of project business cases and Government approval of the Town Deal Summary Documents, the focus of engagement activity has moved to ensuring progress in delivery is communicated appropriately and that further detailed public engagement is completed effectively, for example consultation on the detail of project works and planning applications, which could not commence until funding was confirmed. The Comms & Engagement Group continues to meet regularly and receives updates on project-level activities. The group's role will be refined as necessary to reflect the current stage of delivery, and regular meetings between the Accountable Body and project delivery bodies will monitor progress against relevant project milestones. Brilliant Barrow platforms continue to be utilised both to inform the public of developments and as a method of engagement through surveys etc.	2	3			05/10/2022
13	There is a risk that preparations for (and the implementation of) Local Government Reform impacts on the governance and resourcing required to ensure successful delivery of the Town Investment Plan and its projects.	Ensure effective project and programme governance is being followed by all organisations supporting delivery of the TIP and the use of the Brilliant Barrow Board to support decision making.	Accountable Body	LGR has the potential to impact on the programme in terms of 1) impacts on overall programme governance and resourcing 2) the transfer of Accountable Body responsibilities and project delivery responsibilities to new authorities and 3) impacts on the delivery of projects, for example through delays or additional complexities in organisational decision making or increased demands on resources. Established LGR workstreams are supporting transition and project delivery bodies recognise the need to ensure mitigations are put in place. Regular meetings between the Accountable Body and project delivery bodies are used to identify potential issues and agree mitigations where required. At this stage, no project-level risks require escalation to the programme risk register.	2	4			05/10/2022

Brilliant Barrow Town Deal - Closed Programme Risks

Updated:	05/10/2022

Risk No.	Risk Detail	Mitigating Actions	Date Closed	Owner	Actions Update
1	There is a risk that completion of stage 2 project business cases could be delayed, caused by a lack of capacity and/or co-ordination, resulting in delayed project assurance and delayed submission of the Town Deal Summary Documents and therefore the potential loss of Towns Fund allocation.	The Accountable Body will procure a single lead consultant to work across the 7 TIP projects, leading on preparation of business cases with input from project delivery bodies, to ensure consistency of approach and to control quality.	13/09/2022	Accountable Body	Following completion of all business cases and Board approval of the outcomes from the local assurance process, Town Deal Summary Documents were submitted to Government in November 2021. Government confirmed its approval of the submission in February 2022.
3	There is a risk that local project assurance cannot be completed within timescales and to the required standard, caused by lack of capacity in the Accountable Body, resulting in failure to submit the Town Deal Summary Documents or significant Government queries following submission.	The Accountable Body will put in place arrangements with Cumbria County Council to act as the Town Deal Programme Management Office (PMO) which will include the co-ordination of local project assurance (in line with Green Book requirements) and development of a Local Assurance Framework for the Town Deal.	13/09/2022	Accountable Body	Following completion of all business cases and Board approval of the outcomes from the local assurance process, Town Deal Summary Documents were submitted to Government in November 2021. Government confirmed its approval of the submission in February 2022.
4	There is a risk that the 'General Conditions' and 'Improvement Conditions' set out in the TIP Heads of Terms document (Private Sector Engagement Plan, Compliant Assurance Process & Public Sector Equality Duty Analysis) are not met, caused by delays or incomplete responses being submitted, resulting in delay to Government approval of the Town Deal Summary Documents.	The Accountable Body will engage appropriate support to refine and develop the Private Sector Engagement Plan. The Accountable Body and PMO will develop a 'Green Book' compliant project assurance process and the Accountable Body will co-ordinate completion of PSED analysis.	13/09/2022	Accountable Body	All Heads of Terms conditions have now been addressed and this was confirmed within the Town Deal Summary Documents submission to Government in November 2021. Government confirmed its approval of the submission in February 2022.

Brilliant Barrow Town Deal - Programme Opportunities Register

Updated:	05/10/2022

Opportunity No.	Opportunity Detail	Realisation Action	Owner	Actions Update	Last Updated / Reviewed
1	There is an opportunity for the Brilliant Barrow Board to provide strategic oversight, linking to other schemes and funding, which would result in the alignment of what is being delivered in Barrow, maximising funding opportunities and efficiencies.	Brilliant Barrow Board Terms of Reference to include a wider purpose than Town Deal, including reference to: *It will also explore opportunities to align funding opportunities, strategy development and would act to promote Barrow-in-Furness.*	Brilliant Barrow Board	Refresh of the Terms of Reference undertaken in May 2022 to ensure ongoing relevance. Papers including other relevant funding schemes, for example Levelling Up Fund, being taken to Brilliant Barrow Board meetings.	05/10/2022
2	There is an opportunity to use the Brilliant Barrow Town Investment Plan (TIP) as a strategic document to secure further investment which would result in positive outcomes for Barrow.	Publication of the TIP and increasing awareness amongst relevant stakeholders. Refreshing of the document when needed. Utilising the evidence base to support further bids. Clear links of the benefits of the Town Deal schemes to the ambitions of the TIP.	Brilliant Barrow Board / Barrow Borough Council	Town Investment Plan published. Benefits of Town Deal schemes clearly linked to TIP and articulated in business cases, with relevant monitoring methodologies established.	05/10/2022
3	There is an opportunity to encourage collaborative working due to the links formed as part of delivery of the Barrow Town Deal which would result in more innovation, efficient processes, increased success and improved communication.	Consideration of appropriate membership of the Brilliant Barrow Board and establishment of Brilliant Barrow Futures Board.	Brilliant Barrow Board	Ongoing membership continues to be reviewed.	05/10/2022
4	There is an opportunity to share synergies across the projects within the Barrow Town Deal which would result in the alignment of approaches to maximise efficiencies and benefits realisation	Establishment of Brilliant Barrow Town Investment Plan Delivery Group. Establishment of the Communications and Engagement Group. Establishment of project governance which will ensure relevant reporting allows synergies to be realised.	Brilliant Barrow Board / Barrow Borough Council / Project Delivery Bodies	Refresh of the Terms of Reference for both the Board and Project Delivery Group undertaken in May 2022 to ensure ongoing relevance. Terms of Reference of the Communications and Engagement Group currently under review. Project governance reporting established as part of Grant Funding Agreements.	05/10/2022
5	There is an opportunity to align the delivery of schemes supported via alternative funding to secure efficiencies in delivery and maximise benefits delivered.	Strategic oversight provided by the Brilliant Barrow Board and Project Delivery Bodies, with SROs established where these are being delivered at Programme level.	Brilliant Barrow Board / Barrow Borough Council / Project Delivery Bodies	Continue to provide high quality information through Board papers to ensure transparency and engagement. Responding to project change requests and facilitating these where relevant.	05/10/2022

Opportunity No.	Opportunity Detail	Realisation Action	Owner	Actions Update	Last Updated / Reviewed
6	There is an opportunity to learn from experience from the Town Deal and other grant funding processes, which would result in increasing local capability for delivery of programmes.	Continue to provide high quality information through Board papers to ensure transparency and engagement. Joint working through SLAs where relevant to utilise relevant experience where required.	Brilliant Barrow Board / Barrow Borough Council	Continue to provide high quality information through Board papers to ensure transparency and engagement. SLA established between BBC and CCC to support PMO and AB role.	05/10/2022
7	There is an opportunity to increase the Government confidence in bids through an established Governance framework which would result in an increased probability of achieving funding.	Establishment of Local Assurance Framework.	Brilliant Barrow Board / Barrow Borough Council	Refresh of Local Assurance Framework to reflect evolution of Programme from development to delivery undertaken in May 2022. Checks to ensure ongoing compliance with emerging Government reporting requirements undertaken in June 2022.	05/10/2022
8	There is an opportunity that successful delivery of Town Deal schemes may create opportunities to lever / attract further funding, for example in the case of cycling and walking and Marina Village, which would result in additional benefits for Barrow.	Ensure benefits realisation is established. Ensure communication of achievements through the establishment of the Communications and Engagement Group.	Brilliant Barrow Board / Barrow Borough Council	Monitoring and Evaluation Plans being established for each scheme to form part of the Grant Funding Agreements. Terms of Reference of the Communications and Engagement Group currently under review.	05/10/2022
9	There is an opportunity to utilise project benefits to communicate and promote broader benefits of Town Deal which would result in an enhanced reputational benefit for Barrow to both external and local stakeholders, increasing a positive sense of place and its associated benefits.	Maximise opportunities for involvement in Government-led evaluations for the Town Deals. Consideration of individual project evaluations within monitoring and evaluation plans Collating programme-wide evaluation information and communication of this. Establishment of the Communications and Engagement Group.	Brilliant Barrow Board / Barrow Borough Council	Monitoring and Evaluation Plans being established for each scheme to form part of the Grant Funding Agreements. Terms of Reference of the Communications and Engagement Group currently under review.	05/10/2022
10	There is an opportunity that through Local Government Reorganisation, capacity will be strengthened leading to greater resilience in programme delivery and assurance capability, as well as the streamlining of processes and realisation of efficiencies	Resource and requirements to be represented in the relevant LGR workstreams. Increasing awareness among relevant stakeholders.	Barrow Borough Council	Local Government Reorganisation planning underway, with Vesting Day for the new Councils being 01 April 2023.	05/10/2022

BRILLIANT BARROW TOWN DEAL BOARD	
Date of Meeting:	**14 October 2022**
Reporting Officer:	**Capital Programme Manager Barrow BC**

Title: Levelling Up Funding – Progress Update Paper

Summary and Conclusions:

This paper provides an update on the delivery of Barrow Borough Council's Levelling Up Project.

Recommendations:

It is recommended that the Brilliant Barrow Town Deal Board note the contents of the report.

REPORT

1. Project Background

1.1 In March 2021, Government sought applications from local authorities who could benefit from Levelling Up funding. All local authorities were categorised into priority 1, 2 or 3, with 1 being the highest priority. Barrow Borough Council was the only Priority 1 authority within Cumbria. The Council submitted their application to Government on the 18th June 2021.

1.2 Barrow's bid focussed around a package of projects aimed at addressing the long-term economic strategy for the town. These projects were:

- Improving the Market Hall
- Improving the frontage and access to the Forum Theatre
- Enhancing access to these cultural assets/attractions and connecting them to the rest of the town through better transport infrastructure and improvements to the public realm.

1.3 These projects represent a high impact scheme that will transform the character and attractiveness of the town centre and improve accessibility to this area from all modes of transport, providing the catalyst to increase footfall and deliver lasting change. The proposal responds to the government's request to deliver impactful projects that regenerate the town centre, provide investment in cultural facilities and upgrade local transport infrastructure. Barrow Borough Council (BBC) have taken the lead on the delivery on works to the Market, Forum and public realm improvements on Dalton Road and Portland Walk. Cumbria County Council (CCC) are leading on the public realm/highway elements on Duke Street.

2. Progress Update

2.1 In June 2022, BBC appointed a Capital Programme Manager, to oversee the delivery of the Council's Capital Programme and be responsible for the delivery of the LUF Programme. Task and Finish groups were established to drive forward the Design and Technical, Communications, Land and Legal and Commercial workstreams. Progress is reported and decisions are escalated to the Council's Corporate Programme board on a monthly basis.

2.2 Since June, a number of surveys have been procured to better understand the condition of the existing assets and inform the scheme cost estimates and designs to be developed. This includes topographical, utility detection, asbestos, mechanical and electrical, structural, bat and bird and measured building surveys, including the creation of a 3D revit model for the site. The majority of these surveys have been completed and are being assessed by the Council's asset management and project design team.

2.3 The demolition of one of the redundant units at the rear of the market hall has been completed. Further demolition of redundant properties within the LUF scheme boundary will commence in January 2023 to create a new greenspace and enhanced links to the Market from the town centre.

2.4 Following a competitive procurement exercise, Buttress Architects, have been appointed as the Principal Designer for the scheme. They are supported by Landscape Architects, Open Architects and multi-disciplinary consultancy firm WSP. Buttress Architects are currently assessing all the survey information and updating the spatial design of the scheme. Buttress Architects will produce the detailed scheme designs and produce a package of information to allow a Principal Contractor to be appointed.

2.5 A monthly progress meeting has been established with all existing traders in the market hall and surrounding retail units. Officers have been developing a strategy to enable tenants to continue to operate successfully during the market upgrade. All tenants are being transitioned onto a single standard lease agreement, which will be fit for purpose for the upgraded market.

2.6 The CCC led Community Hubs Town Deal funded project includes the delivery of a Town Centre Hub in the Forum. CCC have formally requested the Town Centre Hub is delivered by BBC as the asset owner. To maximise efficiencies on the project and to ensure consistency of design approach, the Town Centre Community Hub and the Market Square event space (both funded through Town Deal) are being delivered through the same design contract. There is an established project working group for both the Town Centre Community Hub and the Place Project, which will engage with the Project Design team.

2.7 A detailed review of the scheme cost estimate has been undertaken to account for recent inflationary price increases. The Project team are now updating the scheme designs as appropriate to reflect these increases, whilst ensuring that the original project outcomes and outputs are successfully achieved.

2.8 In September 2022, CCC awarded a Design Commission to WSP to undertake preliminary designs (to RIBA stage 3) for the Duke Street public realm and transport improvement elements of the LUF project. The consistency in designers between both commissions will significantly reduce the risk of non-communication between projects and help deliver a public realm project that is co-ordinated with the wider LUF vision.

2.9 Early stakeholder engagement with Stagecoach and Barrow BID has commenced and as we progress the preliminary design. CCC will widen this engagement in line with their communications plan.

2.10 Economies are being sought through joint surveys by the Councils and a close working relationship is developing as we move towards vesting day to ensure a smooth transition.

2.11 Preliminary designs and detailed cost plans for the Duke Street works are expected to be available in early 2023. As with the wider LUF project, inflationary pressures will need to be accounted for in the scope of work delivered. At this stage it is expected the scheme will be designed with the ability to flex the scope to the budget.

3. Project Programme

3.1. An indicative project programme is set out below:

Activity	Indicative timescales	Status
LUF funding application submitted	June 2021	Completed
LUF funding agreement signed	Feb 2022	Completed
Funding agreement with CCC to deliver the Duke St Works	March 2022	Completed
Survey works procured	May 2022	Completed
Demolition of vacant market unit	July-Sept 2022	Completed
Surveys completed	Aug/Sept 2022	Completed
Principal Designer for the Market appointed	Aug 2022	Completed
First Public consultation	Nov 2022	In progress
RIBA 3 design completed and planning application submitted	Early 2023	In progress
Demolition of remaining redundant buildings within LUF scheme	Early 2023	In progress
Contractor appointed and works commence on site	Summer 2023	Not yet started
Works completed	Late 2024/25 FY	Not yet started

4. Outcomes and outputs

4.1 Below is a summary of the key outputs resulting from the project that are reported back to DLHUC on a quarterly basis. These are currently on target to be delivered by the project team by March 2025.

Scheme	Output	Unit of measurement	Target
Market upgrade and Dalton Road/Portland Walk public realm works	FTE's permanent jobs created directly through the project	FTE	102
	Amount of public realm created	Meters squared of land	4,800
	Amount of new cultural space created	Meters squared	436
	Amount of existing retail space improved	Meters sq of floorspace	7160
	Number of sites cleared	Number of sites	4
Accessibility improvements (Duke St)	Length of new pedestrian paths	Km of pedestrian way	0.03
	Total length of pedestrian paths improved	Km of pedestrian way	0.445
	Total length of resurfaced and improved road	Km of road	0.95

4.2 The Council will also be monitoring wider project outcomes, such as the changes in footfall, bus and cycle usage as a result of the project.

5. Project risks

5.1 The project team have held internal risk workshops to understand the key issues and risks associated with the delivery of the LUF project. The risks have been RAG rated and weighted accordingly by the project team. The risk register is reviewed monthly by the project team and reported to Corporate Programme Board. The key risks have been summarised below:

Risk name	Short description	Mitigation	Pre mitigation RAG rating	Current Post Mitigation RAG rating	Risk owner
Assets	Issues associated with the existing assets not identified during the design phase	Barrow Borough Council have undertaken extensive surveys on the assets to identify potential issues that need to be addressed before or during the build phase.			Capital programme Manager, BBC

Surveys	Feedback from building surveys results in scheme buildability/cost concerns	Early delivery of scheme surveys and analysis of results. These are then fed into the scheme cost plan and updated monthly.			Capital programme Manager, BBC
Project cash flow	The Council is currently in discussion with DHLUC to amend the scheme cash flow in line with the project programme	Meetings with DHLUC have taken place and reported via quarterly monitoring returns. Regular dialogue with DHLUC.			Capital programme Manager, BBC
Scheme costs	Scheme costs increase as a result of inflation and lack of availability of materials	The scheme cost plan is updated on a monthly basis by the lead QS. Scheme funding is focussed on highest priority areas of intervention to maximise project outcomes.			Capital programme Manager, BBC
Programme	Project programme cannot be delivered by March 2025.	The scheme programme is monitored on a monthly basis by the Client and Principal Designer. Any slippages are reported to DHLUC.			Capital programme Manager, BBC

6. Next steps

6.1 In November 2022, a formal public consultation event will be held with key stakeholders and the public on the proposed RIBA 3 scheme designs. This will include workshops with stakeholder groups, drop in events in the town centre and a dedicated webpage and consultation brochures and materials. Members of the Brilliant Barrow Board can support Barrow Borough Council in promoting the consultation through their communication channels. All feedback will be recorded in a consultation feedback report, which will be published on the Council's website.

6.2 Barrow Council's agents are preparing materials to commence soft marketing testing with prospective market stall, food and beverage and leisure/entertainment tenants for the upgraded Market.

6.3 Further intrusive survey works are being scoped, including ground investigations within the public realm and structural surveys to influence the façade design.

End.